

**WILLIAM PENN SCHOOL DISTRICT
BUSINESS MEETING OF THE BOARD OF SCHOOL DIRECTORS
OCTOBER 24, 2022**

AGENDA

- I. Call to Order - Monique Boykins, President
- II. Salute to the Flag
- III. Roll Call - A. Jeff Cuff, Board Secretary
- IV. Comments/Announcements by the Board President
- V. Superintendent's Report - Eric J. Becoats, Ed.D.
- VI. Motion to Approve the Agenda
- VII. Minutes
 - Business Meeting - September 27, 2022
 - Committee Meeting of the Whole - October 17, 2022
- VIII. Remarks By Student Representatives
 - Paul Vandy (12th Grade)
 - Mohammed Bangura (11th Grade)
 - Jaylah Wise (10th Grade)
 - Morgan Askew-Green (9th Grade)
- IX. Special Awards - Staff Recognition
- X. Public Comments Regarding Agenda Items
- XI. Communications - A. Jeff Cuff, Board Secretary
- XII. Committee Reports
- XIII. Solicitor's Report
- XIV. Old Business
- XV. New Business
- XVI. Reports
 - Delaware County Community College - Robert E. Wright, Sr.
 - Delaware County Intermediate Unit - Joana Hopkins
 - Delaware County Legislative Council - Jennifer Hoff

XVII. Comments From Citizens Regarding Non-Agenda Items

XVIII. Announcement of Future Meetings

Please Note: Committee Meetings of the Whole and Business Meetings will be conducted in person in the Administration Building Board Room and also via Zoom.

All other meetings will be conducted via Zoom only.

Zoom access instructions can be found on our website, www.williampennd.org.

A Property Committee Meeting of the Board of School Directors will be held via Zoom at 6:30 p.m. on Wednesday, November 2, 2022.

A Policy Committee Meeting of the Board of School Directors will be held via Zoom at 6:30 p.m. on Thursday, November 3, 2022.

An Education Committee Meeting of the Board of School Directors will be held via Zoom at 6:30 p.m. on Wednesday, November 16, 2022.

The next Meeting of the Committee of the Whole will be held at 6:30 p.m. on Monday, November 21, 2022 in the Administration Building Board Room, 100 Green Avenue, Lansdowne, PA and also via Zoom.

The next Business Meeting of the Board of School Directors will be held at 6:30 p.m. on Monday, November 28, 2022 in the Administration Building Board Room, 100 Green Avenue, Lansdowne, PA and also via Zoom.

XIX. Adjournment

**WILLIAM PENN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
BUSINESS MEETING
OCTOBER 24, 2022**

COMMITTEE REPORTS

**A. COMMUNITY RELATIONS COMMITTEE AGENDA Louella Richardson-Chair
Monique Boykins, Wadiya Ivery - Members**

A1. American Education Week – November 14-18, 2022

American Education Week is co-sponsored by the National Education Association (NEA), National Parent-Teacher Association (PTA), the National School Public Relations Association, and other national education associations as a time to support and raise awareness about public schools. The 101st annual observance of American Education Week (AEW) is November 14-18, 2022. The first observance of American Education Week occurred December 4-10, 1921, with the NEA and American Legion as the cosponsors. A year later, the then U.S. Office of Education joined the effort as a cosponsor, and the PTA followed in 1938.

NEA's recurring theme for AEW observance is "Great Public Schools: A Basic Right and Our Responsibility," and reflects the NEA's calling upon America to provide students with quality public schools so that they can grow, prosper, and achieve in the 21st century. American Education Week is a time for saluting our public schools and the relationships between all school employees, students, parents, and communities. More information about American Education Week can be found on the National Education Association's website at www.nea.org.

American Education Week Proclamation

WHEREAS, public schools are the backbone of our democracy, providing young people with the tools they'll need to maintain our nation's precious values of freedom, civility, and equality; and

WHEREAS, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

WHEREAS, education employees – be they custodians, teachers, bus drivers, coaches, librarians, administrators, instructional assistants, nurses, counselors, secretaries, or board members – work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, American Education Week presents all Americans with an opportunity to celebrate public education and honor individuals who are making a difference in ensuring that every child receives a quality education; and

WHEREAS, schools are community bridges, bringing together adults and children, educators and volunteers, business leaders, and elected officials in a common enterprise.

NOW, THEREFORE, the Board of School Directors of the William Penn School District does hereby proclaim November 14-18, 2022 as the annual observance of American Education Week.

Proclaimed the 24th day of October, 2022.

MOTION: To approve the 2022 American Education Week Proclamation.

INFORMATIONAL ITEMS:

A2. Personalized Learning Community (PLC) Transfer Window

The William Penn School District Personalized Learning Community (PLC) will offer a transfer window for students wishing to transfer into or out of the district's cyber program. This will aid in the student's transition, grade transfers, and continuity of academic programming.

The transfer window is November 7-21, 2022. During that time, the PLC will take enrollment applications for students who wish to enter the program. Students will begin on Monday, January 30, 2023 at the start of the second semester.

PLC enrollment applications will be available on our website at www.williampennsd.org.

A3. Young Men and Women in Charge Program

Young Men and Women in Charge Foundation, Inc. (YMWIC) offers programs for students in grades 3 through 11. The programs are designed to increase students' appreciation for STEM with Scholar Groups that provide opportunities, projects, and challenges that simulate real-world activities. The programs offer hands-on projects that demonstrate the fun and challenging side of STEM and STEM careers. Teenaged scholars can also participate in leadership, college, and career-readiness-based activities.

The YMWIC organization is free for William Penn School District students. YMWIC is hosting an Open House for students in grades 3 through 11 and their families to learn more about the program. Open House will take place on Thursday, October 27, 2022 at 6:00 p.m. at Penn Wood Middle School, 121 Summit Street in Darby. Refreshments will be served.

A4. Penn Wood High School Hosting FAFSA Form Completion Night

The Penn Wood High School Counseling Department, with assistance from representatives from PHEAA, will hold a “FAFSA Form Completion Night” on Tuesday, November 8, 2022 from 6:00 p.m. – 7:30 p.m. The event will be held in the Library at the Penn Wood High School, 100 Green Avenue in Lansdowne.

The purpose of the event is to assist Penn Wood High School seniors and their parents/guardians in completing and submitting the FAFSA (Free Application for Federal Student Aid) form for financial aid for college.

The following are required for both the student and parent/guardian:

1. 2021 W-2 forms and 2021 completed tax return forms
2. Alien Registration Number (A-Registration), if you are not a U.S. citizen
3. FSA ID, which is a username and password used to log in to many of the Department of Education websites. It is also the electronic signature needed in order to electronically sign a FAFSA form. It will take one to three days for the Social Security Administration to verify your information and allow use of the FSA ID. Visit the Federal Student Aid website at www.studentaid.gov to apply for an FSA ID.
4. Review the Federal Student Aid website at www.studentaid.gov prior to the workshop

Contact Ms. Tracey Felder, Counselor, at 610-284-8080, ext. 2162 if you have questions.

A5. Young Men and Women in Charge 17th Annual College and Career Expo

Young Men and Women in Charge (YMWIC) will host its 17th Annual College and Career Expo on Saturday, November 12, 2022 at B. Reed Henderson High School, 400 Montgomery Avenue, West Chester, PA 19380 from 9:00 a.m. - 2:15 p.m. Representatives from colleges and universities, as well as corporate and community partners, will be available to interact one-on-one with students and parents/guardians and provide information.

Topics covered by college and university representatives:

- Being a 1st Generation College Student
- College Essays
- FAFSA (Financial Aid)
- Living on Your Own
- Goal Setting

Topics covered by corporate and business partners:

- STEM Careers
- HR Careers
- Career Readiness

Topics covered by community partners:

- Financial Literacy
- Social Services

Visit www.ymwicfoundation.org to register. If you have questions, contact YMWIC at 610-340-2844 or college@ymwicfoundation.org.

B. EDUCATION COMMITTEE AGENDA

**Valerie Cook Henry - Chair
Jennifer Hoff, Joana Hopkins, Jan Tong - Members**

B1. Expulsion Waiver Agreements

The following referenced students are recommended for expulsion and subsequent placement in the Personalized Learning Community. The expulsion time frame for the 2022-2023 school term is detailed below, if the student has not already successfully graduated from the school district. Information detailing the reasons is on file in the Student Services Office.

Student	School	Effective Date	End Date	Reason
102420480422	PWHS-GAC	10/07/22	10/07/23	Expulsion
102414686622	PWHS-GAC	10/11/22	10/11/23 or graduation	Expulsion

MOTION: To approve the terms of the Expulsion Waiver Agreement negotiated between the William Penn School District and the parent of Students #102420480422 and 102414686622 as indicated above.

B2. Approval of Future Ready Comprehensive Plan

All Title I schools are required by the Pennsylvania Department of Education to complete a Future Ready Comprehensive Plan to qualify for receiving Title I funds. Each school must submit a school-wide plan which identifies school-wide reform strategies aligned with the needs assessment that are research-based opportunities for all children to meet the state’s proficient or advanced levels of achievement. Upon completion of the plan, the public has 28 days to review the information and pose questions or comments. The Future Ready Comprehensive School Plans are then voted on by the School Board in each school district.

MOTION: To approve the eight Title I Future Ready Comprehensive Plans, as submitted by the eight elementary schools in the William Penn School District.

C. PERSONNEL COMMITTEE AGENDA

Wadiya Ivery - Chair

William Callahan, Valerie Cook Henry, Jennifer Hoff, Joana Hopkins - Members

The Superintendent recommends the following personnel actions:

C1. Retirement

a. Professional Staff

Name	Job Class	Position	Site	Effective Date	Employed Since
Maria Mahalik	PRO	Grade 5 Teacher	Colwyn	1/3/2023	10/4/2021

MOTION: To approve the retirement as indicated above.

C2. Resignations

a. Administrative Staff

Name	Job Class	Position	Site	Effective Date	Employed Since
Geana Germana	ADM	Supervisor of Special Education	Admin Building	11/23/2022	8/30/2011

b. Professional Staff

Name	Job Class	Position	Site	Effective Date	Employed Since
Katherine Burel	PRO	Emotional Support Teacher	Penn Wood Ninth Grade Academy	12/9/2022	8/27/2018
Shantese Wright	PRO	Learning Support Teacher	Walnut Street	10/2/2022	11/18/2020

c. Support Staff

Name	Job Class	Position	Site	Effective Date	Employed Since
Bianca Hill-Powell	IAS	Instructional Assistant	Penn Wood High - Green Avenue	9/30/2022	8/29/2022

MOTION: To accept the resignations as indicated above, or when a backfill is secured.

C3. Appointments

a. Professional Staff

Status	Name	Job Class	Position	Site	Start Date	Salary	Salary Grade	Salary Step	Reason
New	Emily Hahn	TPE	Art Teacher	Evans/Park Lane Elementary	10/24/2022	\$49,674	BA	1	Resignation of Leslie Hargrove
New	Leslie Nelson	TPE	Grade 6 Teacher	East Lansdowne Elementary	10/10/2022	\$80,676	MA	11	Resignation of Trisha Downie
New	Katelyn Petrilak	TPE	Music Teacher	Ardmore/Colwyn Elementary	10/12/2022	\$49,674	BA	1	Resignation of Arden Harper

b. Support Staff

Status	Name	Job Class	Position	Site	Start Date	Rate	Category	Step	Reason
New	Michelle Fareri	IA	Instructional Assistant	Aldan Elementary	10/31/2022	\$15	II	N/A	Long-standing vacancy
New	Byron Johnson	SSO	School Safety Officer	District Wide	10/24/2022	\$15	N/A	N/A	Resignation of Ieshia Jones
New	Paul Solomon	IA	Instructional Assistant	Walnut Street	10/24/2022	\$15	II	N/A	Resignation of Kalia Atkinson

MOTION: To approve the appointments as indicated above, with salaries pro-rated by start date, contingent on receipt of appropriate clearances and physicals, as required by law.

C4. Changes in Assignment

a. Support Staff

Status	Name	Job Class	Position	Site	Start Date	Rate	Reason
Change in Assignment	Dionne Galloway	IA	Instructional Assistant	Walnut Street	10/31/2022	No change	Retirement of Sarah Jaquett
Change in Assignment	Katherine Imre	STN	Part-Time Staff Nurse (25 hrs./wk.)	District-Wide	10/3/2022	No Change	Long-standing vacancy

MOTION: To approve the changes in assignment as indicated above.

C5. Leaves of Absence

a. Professional Staff

Site	Employee	Position	Type	Start Date	End Date
Aldan	Joielle Blackson	AS Teacher	FMLA-Medical	10/26/2022	01/18/2023
PWHS-Green	Yvette Calvin	Spanish Teacher	FMLA-Intermittent	09/26/2022	TBD (not to exceed 60 workdays)
Penn Wood Middle School	Eugenia Costalas	Certified Nurse	Personal Necessity Leave	10/06/2022	10/14/2022
Ardmore	Paul Steininger	Health & Physical Education Teacher	FMLA-Paternity	12/09/2022	01/06/2023
Ardmore	Nathan Wachter	Science Teacher	FMLA-Paternity	03/23/2023	05/06/2023

MOTION: To approve the leaves of absence as indicated above.

C6. Mentors

a. Induction Mentors 2022-2023 School Year

The following staff members will serve as mentors for teachers and educational specialists completing Induction with a supplemental fee of \$800 (per mentee) to be paid at the end of the 2022-2023 school year.

School	Mentor First Name	Mentor Last Name	Inductee First Name	Inductee Last Name
PWHS - Green	Kathryn	Hizey	Lea	Vanlunder
Ardmore	Susan	Spaseff	Lori	Boyer

b. Non-Induction Mentors 2022-2023 School Year

The following staff members will serve as mentors for teachers and educational specialists who are not participating in Induction AND are either 1) new to the profession; 2) new to William Penn School District; or 3) new to their content/assignment. A supplemental fee of \$800 (per mentee) will be paid at the end of the 2022-2023 school year.

School	Mentor First Name	Mentor Last Name	Teacher/Educational Specialist First Name	Teacher/Educational Specialist Last Name
PWHS - Green	Jason	Beckley	Daniel	Smart
Ardmore	Corrine	Kauffman	Jamie	Fuller
Park Lane Elementary	Brittany	Lawrence	Leah	Jones

PWHS - Green	Matthew	Lindeman	Michael	Paul
PWHS - Green	Charles	Taylor	Theresa	Foley
Walnut Street Elementary	Gilda	Thorne	Bogdan	Cristea
PWHS - Green	Mary Lou	Tierney	Susan	King
PWHS - Green	Rebecca	Tischler	Jennifer	Goldstein
Ardmore	Nathan	Wachter	Dana	Johnson-Robinson
Bell Ave Elementary	Nicole	Wiehsner	Franchasta	Johnson-Young

MOTION: To approve the mentors as indicated above.

C7. Miscellaneous Appointments

a. 2022-2023 Elementary Supplementals (Academic & Generic)

Site	First Name	Last Name	Activity	Units	Years	Salary
Aldan	Beth	MacGuinness	Elementary Head Teacher	7.5	4	\$2,193.92
Aldan	Anthony	Santoro	SEL (Boys)	2	1	\$531.86
Aldan	Rachel	Saxon	Elementary Head Teacher	7.5	1	\$1,994.48

Site	First Name	Last Name	Activity	Units	Years	Salary
Ardmore	Nicole	Blaisse	PBIS Coordinator	4	1	\$1,063.72
Ardmore	Michelle	Carey-Artmont	Head Teacher	7.5	1	\$1,994.48
Ardmore	Afia	Lewis	Safety Coordinator	3	1	\$797.79

Site	First Name	Last Name	Activity	Units	Years	Salary
Bell Avenue	Diane	O'Donnell	Elementary Newspaper Club/Yearbook	3	2	\$797.79
Bell Avenue	Lauren	O'Donnell	Elementary SEL/Yoga/Mindfulness	3	2	\$797.79
Bell Avenue	Donna	Regan	Pretty Brown Girl	2	1	\$531.86

Site	First Name	Last Name	Activity	Units	Years	Salary
Colwyn	Kelly	Brandt	Celebration Coordinator	3	1	\$797.79
Colwyn	Ruth	Zimmerman	Student Council	2	1	\$531.86

Site	First Name	Last Name	Activity	Units	Years	Salary
East Lansdowne	Tanaya	Reed	Girls Club Mentor	2	1	\$531.86
East Lansdowne	Tanaya	Reed	Talent Show Coordinator	2	1	\$531.86
East Lansdowne	Da'Shana	Roberts	Activities Coordinator	2	1	\$531.86
East Lansdowne	Savonne	Williamson	PBIS Coordinator	2	1	\$531.86

Site	First Name	Last Name	Activity	Units	Years	Salary
Evans	Rachel	Carney	Talent Show/Play	2	2	\$531.86
Evans	Mary	Kauffman	Laminating	2	6	\$585.05

Site	First Name	Last Name	Activity	Units	Years	Salary
Park Lane	Kerri	Bodnar	Mighty Writer's Club	2	1	\$531.86

Site	First Name	Last Name	Activity	Units	Years	Salary
Walnut	Shawn	Anthony	Elementary Head Teacher	15	17	\$5,185.64

b. 2022-2023 Secondary Supplementals (Academic & Generic)

Site	First Name	Last Name	Activity	Units	Years	Salary
PWMS	Steven	Axberg	National Honor Society	7	1	\$1,861.51
PWMS	Ryan	McShay	Department Head - Math	10	1	\$2,659.30

Site	First Name	Last Name	Activity	Units	Years	Salary
Penn Wood Ninth Grade Academy	William	Garbe	Department Head - Guidance	8	4	\$2,925.23

Site	First Name	Last Name	Activity	Units	Years	Salary
PWHS-Green	Kimberly	Banaszak	Department Head - Math	8	1	\$2,127.44
PWHS-Green	Elizabeth	Brown	Senior Class Advisor	24	8	\$7,658.78
PWHS-Green	Michele	Cahoone	Junior Class Advisor	6	1	\$1,554.42
PWHS-Green	Tenesha	Davis	Sophomore Class Advisor	8	1	\$2,072.56
PWHS-Green	William	Garbe	Department Head - Guidance	8	4	\$2,279.82
PWHS-Green	Kathryn	Hizey	Department Head - Non Core	8	1	\$1,595.58
PWHS-Green	Laurie	Kowalski	Department Head - English	8	1	\$2,127.44
PWHS-Green	John	Slavin	Guitar Club	8	1	\$2,072.56
PWHS-Green	Charles	Taylor	Yearbook Advisor 9-12	28	1	\$7,446.04
PWHS-Green	Ann Marie	Willoughby	Junior Class Advisor	6	1	\$1,554.42

c. District-Wide Supplementals

Site	First Name	Last Name	Activity	Units	Years	Salary
District-Wide	Troy	Brooks	Men on Mission	3	1	\$777.21
District-Wide	Stacy	Clayton	Men on Mission	3	1	\$777.21
District-Wide	Judy	Jordan	Creative & Performing Arts Coordinator	15	1	\$3,886.05
District-Wide	John	Kea	Men on Mission	3	1	\$777.21
District-Wide	Susan	Spasseff	Department Head, Nurses	16	1	\$4,145.12

d. 2022-2023 Special Education Liaisons - \$2,500 Stipend

Site	Employee
Aldan	Vincentina O’Pella
Penn Wood Ninth Grade Academy	Rebecca Vandenberg

e. 2022-2023 Technology Liaisons - \$2,500 Stipend

Site	Employee
East Lansdowne	Rachel Albert
PWHS - Green 10th Grade	Yura Commodore
PWHS - Green 11th Grade	Michele Cahoone
PWHS - Green 12th Grade	Michele Cahoone
Penn Wood Ninth Grade Academy	Kyairra Mathies

MOTION: To approve the miscellaneous appointments as indicated above.

C8. Tenure Awards

The following professional staff qualify for tenure after completion of three (3) years of satisfactory employment under a Temporary Professional Contract and are eligible to receive a Professional Contract.

Employee	Site
Alexandra Ashjian	Penn Wood Middle
Michele Cahoone	Penn Wood High - Green Avenue
Jessica Human	Aldan Elementary
Sarah Rowan	Ardmore Avenue
Monica Schultz	Penn Wood Middle
Susan Siegel	Ardmore Avenue
Nathan Wachter	Ardmore Avenue

MOTION: To award tenure status as indicated above.

C9. Salary Track Changes

Employee Name	Site	From Grade	Step	To Grade	Step	Adjusted Salary
Kelly Bollenbach	Ardmore	M	6	M+15	6	72,828
Maria Boursalian	PWMS	B+15	6	M	6	68,720
Lori Boyer	Ardmore	M	14	M+15	14	92,399
Lawrence Duffy	Evans	B+15	5	M	5	66,519
Grace Ferrell	Evans	M+15	6	M+30	6	76,942
Alisha Graves	Aldan/East Lansdowne	M	12	M+15	12	87,385
Alexis Hannon	PWHS - Green	B	3	M	3	64,319
Janell Jackson-Berry	District Wide	M	14	M+15	14	92,399
John Kea	PLC	B+15	13	M	13	85,876
Tiana Mack	Walnut St.	B	6	B+15	6	64,062
Tashawna Maxwell	PWMS	B	4	B+15	4	59,662
Paula McNamara	District Wide	M +30	12	PhD	12	95,609
Taiye Oladapo	Aldan	B	6	B+15	6	64,062
Amoreena Olaya	PWHS-Green	B	6	B+15	6	64,062
Kristen Salvato	Bell	M	4	M+15	4	68,428
Rachel Saxon	Aldan	B	3	B+15	3	57,662
Monica Schultz	PWMS	B	3	B+15	3	57,662
Gillian Siegfried	Penn Wood Ninth Grade Academy	M	4	M+30	4	72,542
Samantha Simonelli	PWMS	B+15	5	M	5	66,519
Robert Smythe	PWMS	B	6	B+15	6	64,062
Dyan Williams	Walnut St.	M+15	8	M+30	8	81,598

MOTION: To approve the salary track changes as indicated above.

C10. Miscellaneous Personnel Items

a. Modifications to Supplemental Assignments

Site	Activity	Employee Name	Status
PWHS-Green	Student Council Head Advisor	Lisa Cinquino	Change from 9 years to 10 years; no change to salary
PWHS-Green	Department Head, Special Education	Stacy Clayton	Change from 2 years to 6 years; change salary from \$2,127.44 to \$2,340.18
Ardmore	Head Teacher Supplemental	Afia Lewis	Change from previously approved 15 units to 7.5 units; change salary from \$3,988.95 to \$1,994.48
Aldan	Language Club	Anthony Santoro	Correct to 3 years from 4 years; no change in salary
Aldan	Technology Coding Club	Anthony Santoro	Correct from 1 year to 3 years; no change in salary

Walnut St.	School Newspaper	Amanda Simiriglio	Change from 1.5 units to 4 units; change salary from \$398.90 to \$1,063.72
Walnut St.	School Newspaper	Gilda Thorne	Change from 1.5 units to 4 units; change salary from \$398.90 to \$1,063.72

b. Rescinded Supplemental Assignments

Site	Activity	Employee Name	Status
PWHS-Green	Department Head - Math	Margaret Culbertson	Rescinded acceptance
East Lansdowne	Technology Liaison	Trisha Downie	Rescinded acceptance
Ardmore	Technology Liaison	Tamika Gamble	Rescinded acceptance
Park Lane	Art Club	Leslie Hargrove	Rescinded acceptance
PWHS-Green	Yearbook Advisor (9-12)	Maureen Mitanna	Rescinded acceptance
PWHS-Green	Department Head - ELA	Susan Norton	Rescinded acceptance
PWMS	Department Head - Math	Kerry Orr	Rescinded acceptance
Colwyn	Elementary Band	William Ricketts	Rescind approval
Aldan	Student Council	Anthony Santoro	Rescind approval
PWMS	National Honor Society	Kristin Tiburzio	Rescinded acceptance

c. Rescinded Mentor Assignments

School	Mentor First Name	Mentor Last Name	Inductee First Name	Inductee Last Name
PWHS – Green	Julian	Falana	Lea	Vanluvender

d. 2022-2023 Leadership Team Meetings - Title I Funded
(\$25.00/hour - not to exceed 50 hours each person)

Evans Elementary

Employee First Name	Employee Last Name
Larry	Duffy
Angela	Wagner

e. Active Substitute Teacher Service (STS) Guest Teachers

Substitute Name
Bowen, Quinette
Bullen, Jessica
Howard, Archibald
Islam, Safwatul
Julal, Beverley
Rew, Nija
Shipman-Scott, Ronald

f. Substitute Teacher Service (STS) Program Pilot

Effective October 3, 2022 through January 26, 2023, the District and STS agree that, for every Building Substitute provided by STS, an immediate signing bonus will be paid to the STS Building Substitute Teacher. The STS Building Substitute Teacher will sign a document stating his/her acceptance of the assignment and acknowledge a commitment to complete the assignment for a period of at least forty-five working days.

MOTION: To approve the miscellaneous personnel items as indicated above.

C11. Modifications to Previously-Approved Item

a. Appointments

Professional Staff

Status	Name	Job Class	Position	Site	Start Date	Salary	Salary Grade	Salary Step	Reason
LTS	Tanisha Staggs	TPE	Social Studies LTS	Penn Wood Middle	10/3/2022	\$60,419 Note: Salary correction	MA Note: Grade correction	2 Note: Step correction	Change in Assignment of Robert Smythe

MOTION: To approve the modifications to the previously-approved item as indicated above.

C. **PERSONNEL COMMITTEE AGENDA**

Wadiya Ivery - Chair

William Callahan, Valerie Cook Henry, Jennifer Hoff, Joana Hopkins - Members

ADDITIONS TO THE AGENDA

* **C12. Appointment**

a. **Professional Staff**

Status	Name	Job Class	Position	Site	Start Date	Salary	Salary Grade	Salary Step	Reason
New	Patrick Hein	TPE	Music Teacher	Bell Avenue Elementary	1/3/2023	\$79,242	MA+30	7	Resignation of Sarah Greenfeder

MOTION: To approve the appointment as indicated above, with the salary pro-rated by start date, contingent on receipt of appropriate clearances and physicals, as required by law.

* **C13. Miscellaneous Personnel Items**

a. **Summer Enrichment Program Staffing**

June 27, 2022 - July 28, 2022 – Teacher - \$40.00 per hour

Employee	Subject
Matt Lindeman	Pre-Calculus

b. **Elementary Supplementals**

Site	First Name	Last Name	Activity	Units	Years	Salary
Walnut	Hope	Bova	Mentoring	2	1	\$531.86
Walnut	Shaunita	Coley	Mentoring	2	1	\$531.86
Walnut	Tiana	Mack	Mentoring	2	1	\$531.86

c. **Winter Sports Supplementals**

Site	First Name	Last Name	Activity	Units	Years	Salary
PWMS	Randolph	Carpenter	Basketball, Boys Assistant Coach	12	11	\$3,829.39
PWMS	Felicia	Dickerson	Cheerleading Coach, Winter	8	4	\$2,340.18
PWMS	Lowranzel	Hill	Basketball, Girls, Head Coach	14	14	\$4,839.93

*Item added

Site	First Name	Last Name	Activity	Units	Years	Salary
PWHS - Green	Diona	Blaylock	Cheerleading Coach, Winter	8	4	\$2,340.44
PWHS - Green	Jovan	Edwards	Basketball, Boys, Assistant Coach	9	2	\$2,632.71
PWHS - Green	Elmore	Hunter	Track, Indoor Boys Assistant Coach	10	9	\$3,191.16
PWHS - Green	Chanelle	Harris	Basketball, Girls, Assistant Coach	18	3	\$4,786.74
PWHS - Green	Matthew	Lindeman	Basketball, Boys, Head Coach	27	20	\$9,334.14
PWHS - Green	Jordan	Linwood	Track Indoor, Boys, Head Coach	14	16	\$4,839.93
PWHS - Green	Jordan	Linwood	Track Indoor, Girls, Head Coach	14	16	\$4,893.93
PWHS - Green	Dwight	Maness	Basketball, Boys, Assistant Coach	9	6	\$2,632.71
PWHS - Green	Michael	O'Neil	Wrestling, Head Coach	27	11	\$8,616.13
PWHS - Green	Brittany	Pope	Basketball, Girls, Assistant Coach	12	13	\$4,148.51
PWHS - Green	Anthony	Spinnraker	Wrestling, Assistant Coach	18	9	\$5,744.09
PWHS - Green	Michael	Williams	Basketball, Boys, Assistant Coach	12	2	\$3,191.16

d. Penn Wood High School A-TSI Positions

i. MTSS Coordinator - \$2,500.00 stipend per employee

Keith Curley

ii. Credit Recovery Coordinator - \$25.00 per hour – (not to exceed 30 hours)

John Kea

iii. Credit Recovery Staff - \$25.00 per student per week

Employee	Days Worked
Ava Alexander	Tuesdays and Thursdays
Michele Beech	Tuesdays and Thursdays
Troy Brooks	Mondays and Wednesdays
Michele Cahoon	Mondays and Wednesdays
Stacy Clayton	Tuesdays and Thursdays
John Kea	Tuesdays and Thursdays
Mark Monaghan	Mondays and Wednesdays
Amoreena Olaya	Tuesdays and Thursdays
Jonathan Rapp	Tuesdays and Thursdays
Charles Taylor	Monday and Wednesdays
Melinda Tkacs	Mondays and Wednesdays
Ann Marie Willoughby	Mondays and Wednesdays

**iv. Homework Club Coordinator - \$25.00 per hour
(not to exceed 30 hours)**

Mark Monaghan

v. Homework Club - \$30.00 per hour

Employee	Days Worked	Role	Hours
Ava Alexander	Monday - Thursday	Teacher	Not to exceed 80 hours
Tracy Felder	Tuesdays	Counselor	Not to exceed 40 hours
William Garbe	Thursdays	Counselor	Not to exceed 40 hours
Jennifer Goldstein	Monday - Thursday	Teacher	Not to exceed 80 hours
Susan King	Mondays	Teacher	Not to exceed 40 hours

vi. **Homework Club - \$15.00 per hour**

Employee	Days Worked	Role	Hours
Tanisha Davis	Monday - Thursday	Instructional Assistant	Not to exceed 80 hours

vii. **PBIS Internal Coach - \$2,500.00 stipend per employee**

Employee
Ava Alexander
Jonathan Rapp
Rebecca Tischler

viii. **Testing Coordinator - \$25.00 per hour**
(not to exceed 100 hours)

Employee
Michele Cahoone
Keith Curley

MOTION: To approve the miscellaneous personnel items as indicated above.

* **C14. Tenure Awards**

The following professional staff qualify for tenure after completion of three (3) years of satisfactory employment under a Temporary Professional Contract and are eligible to receive a Professional Contract.

Employee	Site
Jennifer DANjolell	Penn Wood High Green Avenue
Leslie Hargrove	Park Lane
Leah Kesselman	Ardmore Avenue
Jennifer Locher	Bell Avenue
Brian McCloskey	Penn Wood Middle

MOTION: To award tenure status as indicated above.

*Item added

D. PROPERTY COMMITTEE AGENDA

Jan Tong - Chair

William Callahan, Louella Richardson, Robert E. Wright, Sr. - Members

Note: Items D1 and D2 were tabled

D1. Additional Classrooms at Elementary Schools

Based on a recent demographic study and live births report, the Administration recommends constructing additional classrooms as follows:

- Four (4) additional classrooms at East Lansdowne Elementary School
- Eight (8) additional classrooms at Bell Avenue Elementary School
- Two (2) additional classrooms at an elementary school in Darby (TBD)

MOTION: To approve the construction of additional classrooms at elementary schools as indicated above.

D2. Cost Estimates for the Construction of Additional Classrooms at Elementary Schools

The Administration recommends approval for representatives from KCBA Architects to develop cost estimates for the construction of additional classrooms as follows:

- Four (4) additional classrooms at East Lansdowne Elementary School
- Eight (8) additional classrooms at Bell Avenue Elementary School
- Two (2) additional classrooms at an elementary school in Darby (TBD)

MOTION: To authorize representatives from KCBA Architects to develop cost estimates for the construction of additional classrooms as indicated above.

F. POLICY COMMITTEE AGENDA

Joana Hopkins- Chair

Jennifer Hoff, Valerie Cook Henry, Wadiya Ivery, Louella Richardson - Members

F1. Second Reading of Amended Policies 805 and 808

ATTACHMENT POLICY #1

William Penn School District amended policies have been written by the Board of School Directors and have been reviewed by the Superintendent and the Solicitor. Each Board member has received a copy of the above-named policy for review and follow-up discussion.

As required by district policy, upon approval of the first reading, these policies were entered into the minutes of September 27, 2022, with a second reading and adoption presented for approval at the October Business Meeting.

- a) Policy 805 - Emergency Preparedness and Response - Operations
- b) Policy 808 - Food Services - Operations

MOTION: To approve the second reading and adoption of the William Penn School District amended Policies 805 and 808 and to enter such reading into the minutes.

F2. First Reading of New and Amended Policies 236.1, 610.1 and 805.2

ATTACHMENT POLICY #2

William Penn School District new and amended policies have been written by the Board of School Directors and have been reviewed by the Superintendent and the Solicitor. Each Board member has received a copy of the above-named policies for review and follow-up discussion.

As required by district policy, the entrance of the policies into the minutes constitutes the first reading, with a second reading and adoption to take place at the next public Board meeting.

- a) Policy 236.1 - Threat Assessment - Pupils
- b) Policy 610.1 - Business Diversity in the Procurement of Materials and Contracted Services - Finances
- c) Policy 805.2 - School Security Personnel - Operations

MOTION: To approve the first reading of the William Penn School District new and amended Policies 236.1, 610.1 and 805.2 and to enter such reading into the minutes.