

**WILLIAM PENN SCHOOL DISTRICT
BUSINESS MEETING OF THE BOARD OF SCHOOL DIRECTORS
JANUARY 24, 2022**

AGENDA

- I. Call to Order - Monique Boykins, President
- II. Salute to the Flag
- III. Roll Call - A. Jeff Cuff, Board Secretary
- IV. Comments/Announcements by the Board President
- V. Superintendent's Report - Eric J. Becoats, Ed.D.
- VI. Motion to Approve the Agenda
- VII. Minutes
 - Business Meeting - December 20, 2021
 - Committee Meeting of the Whole - January 18, 2022
- VIII. Remarks By Student Representatives
 - Paul Vandy (11th Grade)
 - Mohammed Bangura (10th Grade)
 - Jaylah Wise (9th Grade)
- IX. Special Awards

Special awards are being presented to the William Penn School District Board of Directors in observance of School Director Recognition Month. School Board members encounter many complex and difficult challenges as they strive to ensure continuous improvement in student learning and fiscal responsibility. School Director Recognition Month was instituted by the Pennsylvania School Boards Association to designate a time to show appreciation to local school board members who volunteer hundreds of hours each year and collaborate in order to provide a better future for our children.

In recognition of dedicated service to the William Penn School District, we pay tribute to the William Penn School District Board of School Directors:
Ms. Monique Boykins, President; Ms. Joana Hopkins, Vice President; and School Board Members Mr. William Callahan, Ms. Valerie Cook Henry, Ms. Jennifer Hoff, Ms. Wadiya Ivery, Ms. Louella Richardson, Mr. Jan Tong, and Mr. Robert E. Wright, Sr., and Student Board Representatives Paul Vandy, Mohammed Bangura, and Jaylah Wise.
- X. Public Comments Regarding Agenda Items
- XI. Communications - A. Jeff Cuff, Board Secretary

XII. Committee Reports

XIII. Solicitor's Report

XIV. Old Business

XV. New Business

XVI. Reports

Delaware County Community College - Robert E. Wright, Sr.

Delaware County Intermediate Unit - Joana Hopkins

Delaware County Legislative Council - Jennifer Hoff

XVII. Comments From Citizens Regarding Non-Agenda Items

XVIII. Announcement of Future Meetings

Please Note: Committee Meetings of the Whole and Business Meetings will be conducted in person in the Administration Building Board Room and also via Zoom.

All other meetings will be conducted via Zoom only.

Zoom access instructions can be found on our website, www.williampennd.org.

A Personnel Committee Meeting of the Board of School Directors will be held via Zoom at 6:30 p.m. on Tuesday, January 25, 2022.

A Policy Committee Meeting of the Board of School Directors will be held via Zoom at 6:30 p.m. on Thursday, February 3, 2022.

An Education Committee Meeting of the Board of School Directors will be held via Zoom at 6:30 p.m. on Wednesday, February 9, 2022.

A Budget and Finance Committee Meeting of the Board of School Directors will be held via Zoom at 6:30 p.m. on Thursday, February 17, 2022.

The next Meeting of the Committee of the Whole will be held at 6:30 p.m. on Tuesday, February 22, 2022 (Monday is a holiday) in the Administration Building Board Room, 100 Green Avenue, Lansdowne, PA (and also via Zoom).

The next Business Meeting of the Board of School Directors will be held at 6:30 p.m. on Monday, February 28, 2022 in the Administration Building Board Room, 100 Green Avenue, Lansdowne, PA (and also via Zoom).

XIX. Adjournment

**WILLIAM PENN SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
BUSINESS MEETING
JANUARY 24, 2022**

COMMITTEE REPORTS

**A. COMMUNITY RELATIONS COMMITTEE AGENDA Louella Richardson-Chair
Monique Boykins, Wadiya Ivery - Members**

A1. Black History Month Proclamation

WHEREAS, in the year 1926, Mr. Carter G. Woodson, Black historian and founder of the Association for the Study of Negro Life and History in American Life, proposed Black History Week; and

WHEREAS, Black History Month was established in 1976, is sponsored by the Association for the Study of African American Life and History (ASALH), and is observed the entire month of February. The ASALH has selected the 2022 Black History theme as “Black Health and Wellness.” This theme acknowledges the legacy of Black scholars and medical practitioners in Western medicine, and also considers activities, rituals and initiatives that Black communities have done to be well; and

WHEREAS, in order to carry on the tradition Mr. Woodson began, Black History Month is observed to inform and educate people about the history of African American men and women and the contributions they have made to American life and culture. The yearly themes reflect changes in how people of African descent in the United States have viewed themselves, the influence of social movements, and the historical importance of race relations in America. Classroom lessons in the schools of the William Penn School District will commemorate the study of African American life and history.

NOW, THEREFORE, BE IT RESOLVED that the Board of School Directors of the William Penn School District hereby proclaim the month of February as Black History Month for the year 2022.

RESOLVED, this 24th day of January 2022.

MOTION: To adopt the William Penn School District Black History Month Proclamation.

INFORMATIONAL ITEMS

A2. Kindergarten Pre-Registration for the 2022-2023 School Year

The William Penn School District will hold Kindergarten Pre-Registration for the 2022-2023 school year from Tuesday, March 1, through Thursday, March 31, 2022.

Registration for new students entering the William Penn School District is an online process. Using the online registration process, parents can complete and submit their application and upload the required documents. The entire registration process is remote, and a parent is no longer required to come into the office to register a child for school.

Parents/Guardians of children who will be age five before September 1, 2022 are encouraged to register their children during the Kindergarten Pre-Registration period.

The online registration process can be completed at www.WilliamPennSD.org/departments/registration. The process is mobile-responsive – it has easy-to-use forms that can be completed on any modern mobile device. An Online Registration Tutorial is available on the webpage.

The process allows for email communication between the family and Registration Department staff. Upon completion of the registration application and uploading of the required documentation, parents/guardians will receive a summary of documentation that has been uploaded and confirmation that the application is complete and has been submitted.

If you have questions about the registration process, contact the Registration Office at Registration@wpsd.k12.pa.us or 610-284-8005, ext. 1234.

The list of required documents needed for pre-registration for kindergarten is as follows:

LIST OF REQUIREMENTS – Original Documents Only

- Birth certificate (or baptismal certificate) for child
- Individualized Education Plan (I.E.P.), if applicable
- Immunization records: The following are the minimum requirements for all grade levels. There are additional immunization requirements for new students (kindergarten, new first grade students, and seventh grade students).
 - Four (4) doses of Diphtheria (DPT) (Fourth inoculation after age four)
 - Four (4) doses of Polio (OPV) (Fourth inoculation on or after age 4 and at least six months after the previous dose)
 - Two (2) doses of Measles, Mumps, Rubella (MMR) (First inoculation after age 1)
 - Three (3) doses of Hepatitis B
 - Two (2) doses of Varicella (Chicken Pox) (One inoculation between age 1 and age 12 years)

In addition to the above requirements, foreign-born students must have a complete physical by an American doctor and a recent negative TB test. PA law requires students to have all necessary immunizations by the fifth day of school. Any student whose immunizations are not complete within the first five days of school must be excluded from attending school.

- Lease or deed (or mortgage book) in parent's or guardian's name
- Any two (2) of the following:
 - (a) valid driver's license with current address
 - (b) valid vehicle owner's card with current address
 - (c) utility bill within 30 days with current address
 - (d) second utility bill within 30 days with current address
 - (e) current and valid assistance paper or medical card
 - (f) paycheck stub within 30 days with current address
- Completion of Physical Examination Form by a private physician
- Completion of Online Pupil Registration Forms

A3. Penn Wood Senior Named Scholar Athlete by PA Sports Hall of Fame

Sharon Oladeji, a Penn Wood High School senior, was selected as a Scholar Athlete by the Delaware County Chapter of the Pennsylvania Sports Hall of Fame for her academic standing and outstanding performances during the Cross-Country fall season. Sharon received her award at the Hall of Fame Fall Sports Scholar-Athlete Luncheon in December at the Springfield Country Club.

Sharon currently ranks in the top five of her class academically. She has earned a place on the Distinguished Honor Roll throughout her high school career, is a member of the National Honor Society, has been a Questbridge National College Math finalist, and has taken courses at Drexel University through the Dual Enrollment Program. She has received Penn Wood High School Academic Performance Awards in Foreign Languages and Art.

In Cross Country, Sharon earned Penn Wood High School's Most Improved Award and Most Valuable Runner Award, placed third in the Del Val League Championships, and was Penn Wood's number two finisher at the Delaware County Championships.

Sharon plans to study Pre-Medicine at Penn State or Columbia University.

A4. Harcum College's Dental Center Offering Free Sealant Day for Children

Harcum College's Cohen Dental Center is hosting its Annual Free Sealant Day on Monday, February 21, 2022, with appointments at 9:00 a.m., 10:30 a.m., and 1:00 p.m. until all appointment slots are full. Parents interested in the free services for their child must schedule an appointment at 610-526-6113 or email dentalclinic@harcum.edu as soon as possible, as space is limited.

As a community outreach event to promote preventive oral care and family health, the center is offering free dental hygiene services to children ages 6-12 on Presidents' Day. The free services include application of cavity-preventing seals ("sealants") on children's teeth, oral exams, fluoride treatments, as well as instructions and tips in oral health care. Sealants help to prevent future tooth decay and cavities.

The Cohen Dental Center is located at 750 Montgomery Avenue in Bryn Mawr, PA. The event is sponsored by Harcum College and the Pennsylvania Dental Hygienists' Association.

A5. Low-Income Household Water Assistance Program (LIHWAP)

Low-Income Household Water Assistance Program is a temporary emergency program to help low-income families pay overdue water bills. It is a grant that does not have to be repaid. Families must be in a crisis situation, which includes past-due water bills, termination of utility service, and/or receipt of a shut-off notice.

An eligible family can receive one Crisis grant for drinking water service and one Crisis grant for wastewater service, up to \$2,500 each. Household income guidelines must be met to be eligible.

Visit www.delcosa.org for more information.

B. EDUCATION COMMITTEE AGENDA

**Valerie Cook Henry - Chair
Jennifer Hoff, Joana Hopkins, Jan Tong - Members**

B1. Revised Health and Safety Plan – 2021-2022

Section 2001(i)(1) of the American Rescue Plan (ARP) Act requires each local education agency (LEA) that receives funding under the ARP Elementary and Secondary School Emergency Relief (ESSER) Fund to develop and make publicly available on the LEA’s website a Safe Return to In-Person Instruction and Continuity of Services Plan, hereinafter referred to as a Health and Safety Plan.

Each LEA must create a Health and Safety Plan that addresses how it will maintain the health and safety of students, educators, and other staff, and which will serve as local guidelines for all instructional and non-instructional school activities during the period of the LEA’s ARP ESSER grant. The Health and Safety Plan should be tailored to the unique needs of each LEA and its schools and must take into account public comment related to the development of, and subsequent revisions to, the Health and Safety Plan.

The Health and Safety Plan has been updated to reflect current practices and to maintain an alignment with the latest guidance from the CDC, CHOP PolicyLab, and the Pennsylvania Department of Health.

MOTION: To approve the school district's revised Health and Safety Plan for the 2021-2022 school year as indicated above.

C. PERSONNEL COMMITTEE AGENDA**Wadiya Ivery - Chair****William Callahan, Valerie Cook Henry, Jennifer Hoff, Joana Hopkins - Members**

The Superintendent recommends the following personnel actions:

C1. Retirement**a. Professional Staff**

Status	Name	Job Class	Position	Site	Effective Date	Employed Since
Retirement	Elizabeth Dunford	PRO	School Nurse	Ardmore	6/14/2022	8/27/2002

MOTION: To approve the retirement as indicated above.**C2. Resignations****a. Administrative Staff**

Status	Name	Job Class	Position	Site	Effective Date	Employed Since
Resignation	Erica Jones	ADM	Supervisor of ELA K-12 Curriculum Support	Admin Bldg.	2/1/2022	8/26/2020

b. Professional Staff

Status	Name	Job Class	Position	Site	Effective Date	Employed Since
Resignation	Allie Appleman	PRO	Autistic Support Teacher	Evans	2/11/2022	8/26/2014
Resignation	Leslie Etzler	PRO	Grade 4 Teacher	Bell	2/11/2022	8/29/2016
Resignation	Nicole Holden	PRO	Art Teacher	Evans/ELES	2/14/2022	8/28/2017
Change of Date: Resignation	Crystal McCain	PRO	Spanish Teacher	PWMS	1/21/2022	8/25/2021
Resignation	Erin Steenberge	PRO	Grade 1 Teacher	ELES	1/26/2022	8/26/2019

c. Support Staff

Status	Name	Job Class	Position	Site	Effective Date	Employed Since
Resignation	Mariedith DeVita	STN	Staff Nurse	Bell Ave	1/21/2021	9/10/2012
Resignation	Ryan Glover	SSO	School Safety Officer	Colwyn	12/23/2021	1/23/2019

MOTION: To accept the resignations as indicated above, or when a backfill is secured.

C3. Appointments

a. Administrative Staff

Status	Name	Job Class	Position	Site	Start Date	Salary	Reason
New Hire	Rocio Slobodzian	ADM	Project Manager, Human Resources	Admin Building	1/18/2022	\$65,000	Repurposed Position

b. Professional Staff

Status	Name	Job Class	Position	Site	Start Date	Salary	Salary Grade	Salary Step	Reason
New Hire	Patricia Feinberg	PRO	Autistic Support Special Education Teacher	Evans	3/14/2022	\$87,672	M	14	Resignation of Allie Appleman
New Hire	Jaimie Fuller	LTS	English Language Development Long Term Substitute Teacher	Ardmore	1/11/2022	\$72,201	M+30	4	Long Term Absence of Hope DiGregorio
New Hire	Amoreena Olaya	PRO	Social Studies Teacher	PWHS-GAC	1/24/2022	\$59,563	B	6	Resignation of Michele McGarvey

c. Contracted Services

Status	Name	Job Class	Position	Site	Start Date	Salary	Reason
Foundations, Inc. (Contracted)	Steven Silva	NDE	Temporary Administrative Support	PWMS	01/04/22 thru 02/15/22	\$480.00 daily	Extra Support

MOTION: To approve the appointments as indicated above with salaries pro-rated by start date, contingent on receipt of appropriate clearances and physicals, as required by law.

C4. Leaves of Absence

a. Professional Staff

Site	Employee	Position	Type	Start Date	End Date
Walnut	Michelle Butler	SPED Liaison	FMLA-Maternity/Childrearing	2/22/2022	6/15/2022
PWHS	Nikisha Rogers	SPED Teacher	Unpaid Medical Leave	01/07/2022	01/31/2022

b. Support Staff

Site	Employee	Position	Type	Start Date	End Date
East Lansdowne	Dawn Mapp	Staff Nurse	Extended Medical Leave	01/04/2022	Unknown

MOTION: To approve the leaves of absence as indicated above.

C5. Miscellaneous Personnel Items

a. Special Education Homebound Instructors

The following staff members will serve as homebound instructors, if needed, for students who require medically documented Homebound Instruction or receive a special education placement into Instruction in the Home. Staff will be paid at the rate of \$30.00 per hour.

Special Education Teachers

Kelly Brandt
Katherine Burel
Natalie Connor
Randy Gibson
Kerri Houser-Lynch
Brian McCarry
Vincentina Opella
Shantese Wright

Related Service Provider

Paula McNamara

b. 2021-2022 Technology Liaison - \$2,500.00 stipend

Site	Employee
Ardmore	Afia Lewis

c. PWHS DEEP DIVE into the Rapid Assessment - Professional Development Training - Title IIA "Improving Teacher Quality"
December 14, 2021 (2:30-4:00). \$50.00/hour

Site	Employee
PWHS	Katherine Burel
PWHS	Anne Marie Fanelli
PWHS	Maysoon Park-Huatuco
PWHS	Rebecca Vandenberg

d. 2021-2022 Leadership Team Meetings - Title I Funded
\$25.00/hour (not to exceed 50 hours)

Site	Employee
PWMS	Samantha Simonelli

- e. PLC Teacher of Record, \$25.00 hour
December 20, 2021 - June 14, 2022 (not to exceed 25 hours)

Employee	Subject
William Garbe	Social Studies

- f. SECONDARY FRAMEWORK Professional Development/Training
Title II A - Improving Teacher Quality, Tuesday, January 11, 2022
\$50.00 hour, (3:00 - 4:00)

Site	Employee
PWHS-Cypress	Anne Marie Fanelli
PWHS-Cypress	Maysoon Park-Huatuco

- g. WONDERWORKS Professional Development/Training
Title II A - Improving Teacher Quality, Tuesday, January 11, 2022
\$50.00 hour, (1.5-hour session 3:30 - 5:00)

Employee
Kerri Bodnar
Hope Bova
Kelly Brandt
Kaitlyn Clark
Bonnie Haughey
Kerri Houser Lynch
Emily Lane
Patricia Maiale
Brian McCarry
Donna Rossi
Michelle Slaven
Marie Thompson
Ruth Zimmerman

- h. WRITING Professional Development/Training
 Title II A - Improving Teacher Quality, Tuesday, January 4, 2022
 \$50.00 hour, (1.5-hour session 3:30 - 5:00)

Employee
Allie Appleman
Kayleen Bodnar
Kerri Bodnar
Hope Bova
Kelly Brandt
Jessica Everett
Andrea Fink
Jennifer Locher
Brian McCarry
Nicole Miller
John Pattinson
Carol Poplawski
Sarah Poplawski
Donna Rossi
Eileen Sharkey
Michelle Slavin

- i. Extension of Interim Assignment - Stipend \$2,400

Site	Employee	Assignment	Effective Dates
PWMS	Matthew Lammons	Interim Co-Principal	01/01/22 - 01/31/22
PWMS	Marla Spivey	Interim Co-Principal	01/01/22 - 01/31/22

- j. 2021-2022 Mentors

The following staff member will serve as mentor for a newly-hired professional with a supplemental fee of \$800.00 to be paid at the end of the 2021-2022 school year.

Site	Proposed Mentor	Inductee Name	Inductee Assignment
Park Lane	Janell Jackson-Berry	Kelsey Farrell	Speech Therapist

- k. Offer Rescission

Status	Name	Job Class	Position	Site
Offer Rescission	Juanita Robinson	SSO	School Safety Officer	Aldan

MOTION: To approve the miscellaneous personnel items as indicated above.

C6. Modification to Previously-Approved Item

a. Change to Mentor Assignment

School	Proposed Mentor	Inductee Name	Status
Park Lane	Kelly Brandt	Kelsey Farrell	Rescinded Assignment

MOTION: To approve the modification to previously-approved item as indicated above.

C. PERSONNEL COMMITTEE AGENDA

Wadiya Ivery - Chair

William Callahan, Valerie Cook Henry, Jennifer Hoff, Joana Hopkins - Members

ADDITIONS TO THE AGENDA

* C7. Retirement

a. Professional Staff

Status	Name	Job Class	Position	Site	Effective Date	Employed Since
Retirement	Leahann Hagarty	PRO	Art Teacher	Ardmore/Colwyn	6/14/2022	9/25/1989

MOTION: To approve the retirement as indicated above.

* C8. Resignation

a. Professional Staff

Status	Name	Job Class	Position	Site	Effective Date	Employed Since
Resignation	Seamus Smith	PRO	MTSS Interventionist	PWMS	3/14/2022	9/1/2009

MOTION: To accept the resignation as indicated above, or when a backfill is secured.

* C9. Appointments

a. Administrative Staff

Status	Name	Job Class	Position	Site	Start Date	Salary	Salary Grade	Salary Step	Reason
Reclassification	Warren Danenza	ADM	Principal	PWMS	1/31/2022	\$130,000	N/A	N/A	Resignation of Joseph Denelsbeck

b. Professional Staff

Status	Name	Job Class	Position	Site	Start Date	Salary	Salary Grade	Salary Step	Reason
New Hire	Kristin Cercone	PRO	Autistic Support Special Education Teacher	Evans	2/1/2022	\$92,479	PhD	11	Resignation of Casey Houck

*Item added

c. **2021-2022 Special Education Liaison - \$2,500 Stipend**

School	Employee
PWMS	Kathryn O'Boyle

MOTION: To approve the appointments as indicated above with salaries pro-rated by start date, contingent on receipt of appropriate clearances and physicals, as required by law.

D. PROPERTY COMMITTEE AGENDA

Jan Tong - Chair

William Callahan, Louella Richardson, Robert E. Wright, Sr. - Members

D1. Approval of the Ten-Year Facilities Master Plan (High School Focus)

KCBA Architects developed a Ten-Year Facilities Master Plan for building improvements that will become part of our Strategic Plan – Focus Forward 2025. Numerous public meetings have been conducted, which included presentations by representatives from KCBA Architects and also input from school district staff and community members.

MOTION: To approve the Ten-Year Facilities Master Plan (High School Focus), as presented by KCBA Architects in January 2022 as their Final Study Report, which will become part of our Strategic Plan – Focus Forward 2025, while monitoring the school district’s fiscal ability to implement the Plan.

INFORMATIONAL ITEM:

D2. Facilities Master Plan Update

A Property Committee Meeting was held on January 5, when representatives from KCBA Architects presented their summary of recommendations regarding the District Facilities Study. The meeting agenda, along with KCBA’s presentation, can be found at: [Meeting Presentation 1/5/22](#)

F. POLICY COMMITTEE AGENDA

Joana Hopkins- Chair

Jennifer Hoff, Valerie Cook Henry, Wadiya Ivery, Louella Richardson - Members

F1. First Reading of Amended Policies 100 and 101

ATTACHMENT POLICY #1

William Penn School District amended policies have been written by the Board of School Directors and have been reviewed by the Superintendent and the Solicitor. Each Board member has received a copy of the above-named policies for review and follow-up discussion.

As required by district policy, the entrance of the policies into the minutes constitutes a first reading, with a second reading and adoption to take place at the next public Board meeting.

- a) [Policy 100- Strategic Plan](#) - Programs
- b) [Policy 101- Philosophy of Education](#) - Programs

MOTION: To approve the first reading of the William Penn School District Amended Policies 100 and 101 and to enter such reading into the minutes.