

MINUTES OF THE BUSINESS MEETING
OF THE BOARD OF DIRECTORS OF THE WILLIAM PENN SCHOOL DISTRICT
HELD ON MONDAY, FEBRUARY 28, 2022

The Business Meeting of the Board of School Directors of the William Penn School District was held on Monday, February 28, 2022 in the Administration Building Board Room, 100 Green Avenue, Lansdowne, Pennsylvania (and also remotely via Zoom). At approximately 6:35 p.m., Ms. Boykins presided and called the meeting to order. Allegiance to the flag was pledged. Mr. Cuff called the roll of attendance.

Board Members Present:

Ms. Monique Boykins, President
Ms. Joana Hopkins, Vice-President
Mr. William Callahan
Ms. Valerie Cook Henry
Ms. Jennifer Hoff
Ms. Wadiya Ivery
Ms. Louella Richardson
Mr. Jan Tong
Mr. Robert E. Wright, Sr.

Board Members Absent:

Also Present:

Dr. Eric J. Becoats - Superintendent
Mr. A. Jeff Cuff - Business Administrator/Board Secretary
David F. Conn, Esquire - Solicitor
Other Administrators and staff
Mr. Paul Vandy - Student Representative - 11th Grade
Mr. Mohammed Bangura - Student Representative - 10th Grade
Ms. Jaylah Wise - Student Representative - 9th Grade

COMMENTS/ANNOUNCEMENTS BY THE BOARD PRESIDENT

Ms. Boykins welcomed everyone and ended with a quote by John Dewey:
“Education is not preparation for life; education is life itself.”

SUPERINTENDENT’S REPORT

Dr. Becoats provided a PowerPoint presentation that included the following topics:

- COVID Updates
- Student Highlights
- Celebrating Success
- Special Thanks
- Announcements

MOTION TO APPROVE THE AGENDA

Mr. Wright made a motion, seconded by Ms. Hopkins, to approve the agenda. All voted aye. The motion carried.

MINUTES - Business Meeting - January 24, 2022
Committee Meeting - February 22, 2022

Ms. Cook Henry made a motion, seconded by Ms. Hopkins, to approve the minutes as indicated above. All voted aye. The motion carried.

REMARKS BY STUDENT REPRESENTATIVES

Paul Vandy (11th Grade) - Mr. Vandy voiced concern with the recent course selection process, saying that students were not aware of the event until the actual day. He said students did not have ample time to research the course selection or have questions answered about possible scheduling conflicts. Dr. Becoats said he would follow-up with the school Administration.

Mohammed Bangura (10th Grade) - Mr. Bangura asked about the status of the mask mandate at our schools. Dr. Becoats responded that we will follow CDC guidelines, adding that the Board of School Directors will consider COVID data and the CDC guidelines when discussing this issue.

Jaylah Wise (9th Grade) - Ms. Wise stated that students want to spend time in the library, but there still is not enough staff to allow it. She said the course selection had not been explained to the students well, especially AP courses. Dr. Becoats said he would follow-up on this issue.

SPECIAL AWARDS

Mr. Cuff announced that Certificates of Appreciation had been presented to School Board Members by Pennsylvania State Representatives Joanna McClinton, Mike Zabel, Regina Young, and Gina Curry in honor of School Board Director Recognition Month.

The State Representatives who serve the Boroughs of the William Penn School District extended their deepest appreciation for everything William Penn School Board Members do to prepare students for a successful future, both as individuals and as citizens in our community.

PUBLIC COMMENTS REGARDING AGENDA ITEMS

Sandra Brown-Wright, Yeadon, recognized School Board Director Recognition Month, and she thanked the Board of School Directors for their time and efforts.

COMMUNICATIONS - None

COMMITTEE REPORTS

**A. COMMUNITY RELATIONS COMMITTEE AGENDA Louella Richardson-Chair
Monique Boykins, Wadiya Ivery - Members**

Ms. Richardson presented the Community Relations Committee Agenda.

INFORMATIONAL ITEMS:

A1. William Penn School District Culture, Climate, and Engagement Surveys

In the William Penn School District Strategic Plan – *Focus Forward 2025*, an action strategy under Goal 2 – Cohesiveness is to develop annual surveys to assess the district’s responsiveness and efficacy around school culture, student engagement, family engagement, and community involvement.

Surveys have been developed to get feedback from students, staff, and families about their experience with their school and the school district. The survey will be completed online and the responses are confidential. The information we receive will be used to help make improvements in the educational experience and build stronger relationships.

Surveys will be available from March 14 through March 31, 2022. Families will receive a letter during the first week of March via U.S. mail with information, including the family survey link and the student ID needed to log into the survey. We encourage everyone to provide honest and thoughtful responses to the surveys.

A2. Penn Wood FBLA Competes at Regional Conference

The Future Business Leaders of America (FBLA) Pennsylvania State Chapter Regional Leadership Conference was held virtually in December 2021. The Penn Wood High School chapter of the FBLA competed at the FBLA Conference – competing before panels of judges in a wide variety of business and technology-related topics against students in other Delaware County high schools. Members took their tests online.

Nhaomi Lartey won First Place in Organizational Leadership, Lorynda Syverin won Second Place in Human Resource Management, Addis Getnet won Third Place in Advertising, and Rabia Saikhu won Third Place in Economics. All four students have qualified for the State Competition scheduled to take place in April 2022. Ms. Denise Ghisu, Penn Wood Spanish Teacher, is Advisor for the Penn Wood High School FBLA Chapter. There are 15 FBLA chapters in Region 19 and more than 200 students attended the Regional Conference.

Members of the Penn Wood Chapter of FBLA are as follows:

Rabia Saikhu, President
Nhaomi Lartey, Vice President
Sarria Joe, Secretary
Jamila Morris, Publicity
Mary Churchill
Jada Devine
Jomalee Smith
Katelyn Tong
Lorynda Syverin

FBLA is an educational association for student members that prepare students for business careers – teaching them about the free enterprise system and helping students develop leadership skills. Leadership Conferences are held to teach FBLA members how to develop business skills, become better employees, and compete honorably in competitive events.

A3. Kindergarten Pre-Registration for the 2022-2023 School Year

The William Penn School District will hold Kindergarten Pre-Registration for the 2022-2023 school year from Tuesday, March 1, through Thursday, March 31, 2022.

Registration for new students entering the William Penn School District is an online process. Using the online registration process, parents can complete and submit their application and upload the required documents. The entire registration process is remote, and a parent is no longer required to come into the office to register a child for school.

Parents/Guardians of children who will be age five before September 1, 2022 are encouraged to register their children during the Kindergarten Pre-Registration period.

The online registration process can be completed at www.WilliamPennSD.org/departments/registration. The process is mobile-responsive – it has easy-to-use forms that can be completed on any modern mobile device. An Online Registration Tutorial is available on the webpage.

The process allows for email communication between the family and Registration Department staff. Upon completion of the registration application and uploading of the required documentation, parents/guardians will receive a summary of documentation that has been uploaded and confirmation that the application is complete and has been submitted.

If you have questions about the registration process, contact the Registration Office at Registration@wpsd.k12.pa.us or 610-284-8005, ext. 1234.

The list of required documents needed for pre-registration for kindergarten is as follows: **LIST OF REQUIREMENTS – Original Documents Only**

- Birth certificate (or baptismal certificate) for child
- Individualized Education Plan (I.E.P.), if applicable
- Immunization records: The following are the minimum requirements for all grade levels. There are additional immunization requirements for new students (kindergarten, new first grade students, and seventh grade students).
 - Four (4) doses of Diphtheria (DPT) (Fourth inoculation after age four)
 - Four (4) doses of Polio (OPV) (Fourth inoculation on or after age 4 and at least six months after the previous dose)
 - Two (2) doses of Measles, Mumps, Rubella (MMR) (First inoculation after age 1)
 - Three (3) doses of Hepatitis B
 - Two (2) doses of Varicella (Chicken Pox) (One inoculation between age 1 and age 12 years)

In addition to the above requirements, foreign-born students must have a complete physical by an American doctor and a recent negative TB test. PA law requires students to have all necessary immunizations by the fifth day of school. Any student whose immunizations are not complete within the first five days of school must be excluded from attending school.

- Lease or deed (or mortgage book) in parent's or guardian's name
- Any two (2) of the following:
 - (a) valid driver's license with current address
 - (b) valid vehicle owner's card with current address
 - (c) utility bill within 30 days with current address
 - (d) second utility bill within 30 days with current address
 - (e) current and valid assistance paper
 - (f) paycheck stub within 30 days with current address
- Completion of Physical Examination Form by a private physician
- Completion of Online Pupil Registration Forms

**B. EDUCATION COMMITTEE AGENDA Valerie Cook Henry - Chair
Jennifer Hoff, Joana Hopkins, Jan Tong – Members**

Ms. Cook Henry presented the Education Committee Agenda.

Ms. Cook Henry made a motion, seconded by Mr. Tong, to approve items B1 and B2 of the Education Committee Agenda.

B1. Contract with General Healthcare Resources, LLC (GHR)

GHR will assist the William Penn School District to source and place contract academic professionals, or personnel, on contract assignments, including, but not limited to, clinical and non-clinical personnel. These can include, but not limited to paraprofessionals, teachers, teaching assistants, nurses, counselors, teachers’ aides, psychologists, therapists (including SLP, PT, PTA, OT and COTA), as well as other academic professionals as they are needed. Our District Solicitor has approved the form and content of the contract.

Rates are as follows:

Position	Hourly Rate
Nursing	
RN	\$58.00
LPN	\$48.00
Education	
Para Professional	\$26.00
Psychologist	\$95.00
Therapy	
Physical Therapist	\$75.00
Occupational Therapist	\$75.00
Speech/Language Pathologist	\$80.00

MOTION: To approve the contract between the William Penn School District and General Healthcare Resources, LLC (GHR) as indicated above, through the end of the 2021-2022 school year.

B2. William Penn School District 2022 Spring Athletic Schedules

ATTACHMENT EDUC#1

MOTION: To approve the William Penn School District 2022 Spring athletic schedules.

[Spring Schedules PWHS 2022](#)[Spring Schedules PWMS 2022](#)

Callahan, Cook Henry, Hoff, Ivery, Richardson, Tong, Wright, Hopkins and Boykins voted aye and approved items B1 and B2 of the Education Committee Agenda.

C. PERSONNEL COMMITTEE AGENDA

Wadiya Ivery - Chair

William Callahan, Valerie Cook Henry, Jennifer Hoff, Joana Hopkins - Members

Ms. Ivery presented the Personnel Committee Agenda. She thanked the retirees for their years of service and wished them well in their upcoming retirement.

Ms. Ivery made a motion, seconded by Ms. Hoff, to approve items C1 through C8 of the Personnel Committee Agenda.

The Superintendent recommends the following personnel actions:

C1. Retirementsa. Professional Staff

Status	Name	Job Class	Position	Site	Effective Date	Employed Since
Retirement	Jodi Leshner	PRO	Learning Support Teacher	PWHS-CSC	6/14/2022	9/2/1997
Retirement	Diane Schumann	PRO	Grade 2 Teacher	Ardmore	6/14/2022	9/21/2009

b. Support Staff

Status	Name	Job Class	Position	Site	Effective Date	Employed Since
Retirement	Deborah Fletcher	S12	Secretary	Bell	6/15/2022	7/31/2000

MOTION: To approve the retirements as indicated above.

C2. Resignationsa. Professional Staff

Status	Name	Job Class	Position	Site	Effective Date	Employed Since
Resignation	James Blocksom	PRO	Learning Support Teacher	PWHS-CSC	3/25/2022	9/1/2015
Resignation	Donald Clemens	PRO	Grade 4 Teacher	Ardmore	4/1/2022	3/1/2017
Resignation	Robyn Keating	PRO	Grade 4 Teacher	Walnut	3/22/2022	12/6/2021
Resignation	Coleen Regan	PRO	Library Media Specialist	Ardmore/ Colwyn	6/14/2022	8/29/2016

MOTION: To accept the resignations as indicated above, or when a backfill is secured.

C3. Appointmentsa. Professional Staff

Status	Name	Job Class	Position	Site	Start Date	Salary	Salary Grade	Salary Step	Reason
New Hire	David Bronstein	PRO	Mathematics Teacher	PWHS-GAC	2/22/2022	\$87,672	M	14	Resignation of Melissa Checco
New Hire	Shevela Carter	PRO	Learning Support Teacher	Aldan/ East Lansdowne	2/28/2022	\$87,672	M	14	Resignation of Saran Best
New Hire	Bogdan Cristea	PRO	Spanish Long Term Substitute Teacher	PWMS	2/11/2022	\$49,363	B	1	Resignation of Crystal McCain
New Hire	Meghan Koleda	PRO	Grade 4 Teacher	Bell Ave	2/15/2022	\$73,064	M	8	Resignation of Leslie Etzler
Reclassification	Mandy Maphosa	PRO	Grade 1 Teacher	East Lansdowne	1/26/2022	\$83,657	M+30	9	Resignation of Erin Steenberge

b. Support Staff

Status	Name	Job Class	Position	Site	Start Date	Rate	Category	Step	Reason
New Hire	Mia Ayres	SSO	School Safety Officer	PWHS-GAC	2/11/2022	\$15/HR	N/A	N/A	Resignation of Ieshia Jones
New Hire	Needum O'Bryant	SSO	School Safety Officer	Walnut	2/14/2022	\$15/HR	N/A	N/A	Resignation of Ryan Glover

MOTION: To approve the appointments as indicated above with salaries pro-rated by start date, contingent on receipt of appropriate clearances and physicals, as required by law.

C4. Leaves of Absencea. Professional Staff

Site	Employee	Position	Type	Start Date	End Date
Ardmore	Hope DiGregorio	ESL Teacher	Extended Sabbatical (Medical)	04/01/2022	06/14/2022
Bell/Walnut	Kamala Francis	Psychologist	Extended Child Rearing Leave	02/28/2022	06/14/2022
PWMS	Leslie Hargrove	Art Teacher	FMLA Maternity	03/29/2022	06/14/2022
PWMS	Amber Hill	World Cultures, Grade 7	Educational Sabbatical	08/29/2022	06/16/2023
PWHS-Cypress	Daniel McBride	Special Education Teacher	FMLA Medical NON-FMLA Medical	01/11/2022 04/07/2022	04/06/2022 06/14/2022
PWHS-Green	Tamika Pitchford	Special Education Teacher	Extension of unpaid medical leave	01/31/2022	03/31/2022

MOTION: To approve the leaves of absence as indicated above.

C5. Miscellaneous Appointmentsa. 2021-2022 Technology Liaison - \$2,500.00 Stipend

Site	Employee	Effective
East Lansdowne	Trisha Downie	01/03/22 - 06/14/22

b. 2021-2022 Mentor

The following staff member will serve as mentor for a newly-hired professional from November 10, 2021 through June 14, 2022 with a supplemental fee of \$600 to be paid at the end of the 2021-2022 school year.

School	Proposed Mentor	Inductee Name	Inductee Assignment
PWHS	Julie Malone	Kristie Haines	Special Education Teacher

- c. 3rd & 4th Quarter Scheduling Support - \$25.00/hour
December 20, 2021 through June 14, 2022 (not to exceed 25 hours)

The following staff members will provide schedule support to the Personal Learning Community (PLC) and assistance with the development of scheduling procedures on an as-needed basis.

Employee
William Garbe
Tamika Hill

- d. Credit Recovery Program - PWHS
A-TSI Funded (February 7, 2022 - May 27, 2022)

Certified Teacher of Record - \$25 per week per student
(no more than 4 hours per week, 25 students per teacher)

Employee	Subject
Ava Alexander	English
Michelle Beech	Science
Katherine Burel	Special Education or Electives
Michele Cahoone	Science
Stacy Clayton	Special Education
Anne Marie Fanelli	English
John Gary	Mathematics
John Kea	Mathematics
Dan Madonna	PE/Health Electives - GAC
Joanna Manieri	English
Joe Martino	Science
Michael O'Neill	Social Studies
Jonathan Rapp	Social Studies – GAC
Amanda Reider	Spanish
Gillian Siegfried	Art/Electives
Chuck Taylor	Special Education
Ann Marie Willoughby	English – GAC

- e. Credit Recovery Program - PWHS
Testing Coordinators - \$25.00 / hour (not to exceed 200 hours)
A-TSI Funded (February 7, 2022 - May 27, 2022)

Employee
Mary McManus
Patricia Pardini

- f. DEEP DIVE into the Rapid Assessment /Professional Development
Wednesday, January 19, 2022 (3:30 p.m. - 4:30 p.m.)
\$50.00/hour, Title II A Funded- Improving Teacher Quality (LEXIA)

Site	Employee
PWMS	Stephanie Archer
Multi-School	Kelly Evans
PWMS	Tricia Sherrick

- g. DREAMBOX Training - Professional Development
Tuesday, January 18, 2022 (3:30 p.m. - 4:30 p.m.)
\$50.00/hour, Title II A Funded - Improving Teacher Quality

Site	Employee
Walnut	Aimée Bouie
East Lansdowne	Samantha Coleman
Ardmore	Sophia Iliadis
Ardmore	Leah Kesselman
Walnut	Brendan King
East Lansdowne	Mandy Maphosa
Bell	Brian McCarry
East Lansdowne	John Pattinson
Walnut	Gilda Thorne
Walnut	Dyan Williams

- h. Intro to WONDERS - Professional Development
Tuesday, January 18, 2022 (3:30 p.m. - 5:00 p.m.)
\$50.00/hour, Title II A Funded - Improving Teacher Quality

Site	Employee
East Lansdowne	Rachael Albert
Park Lane	Kerri Bodnar
Walnut	Hope Bova
Park Lane	Courtney Calamito
Park Lane	Kelly McCloskey
Walnut	Karri Strong

- i. MATH Framework #1 - Professional Development
 Wednesday, January 26, 2022 (3:30 p.m. - 5:00 p.m.)
 \$50.00/hour, Title II A Funded - Improving Teacher Quality

Employee
Danielle Al-Majidi
Kerri Bodnar
Hope Bova
Courtney Calamito
Jim Carr
Nicole Cohen
Grace Ferrell
Heather Hendry
Renee Jackson
Jillian Kane
Maria Mahalik
Brian McCarry
Ryan McShay
Melissa Mitch
Edward Motzer
Lisa Petchkofski
Nichele Polhill
Heidi Quarracino
Donna Rossi
Monica Schultz
Eileen Sharkey
Michelle Slaven
Heather Sweigart
Alice Thomas
Angela Wagner
Diane Walton
Ruth Zimmerman

- j. Monthly Classroom Management Series Presented by EBS
Tuesday, January 11, 2022 (one-hour session) \$30.00 each.

Employee
Rachel Albert
Emily Bogansky
Maria Boursalian
Katherine Burel
Samantha Coleman
Ronke Enilo
Kelsey Farrell
Dorothy Kiazolu
Maria Mahalik
Vincentina O’Pella
Nichele Polhill
Dana Robinson

- k. MY PERSPECTIVES / Professional Development
Tuesday, January 25, 2022 (3:00 p.m. - 4:30 p.m.)
\$50.00/hour, Title II A Funded - Improving Teacher Quality

Employee
Maria Boursalian
Randolph Carpenter
Anne Marie Fanelli
Ryan McShay
Maysoon Park-Huatuco
Frankie Piazza
Ann Marie Willoughby

- l. ELA Professional Development / Training
Tuesday, February 3, 2022 (3:00 p.m. -4:00 p.m.)
\$50.00/hour, Title IIA Improving Teacher Quality

Employee
Anne Marie Fanelli
Maysoon Park-Huatuco
Rebecca Vandenberg

- m. PWMS - Student Device Inventory
Saturday, December 18, 2021- \$25.00 / hour
CSI Funds (not to exceed 10 hours each)

Employee
Melissa Coyne
Monica Schultz
Kyle Willis

- n. PWMS - Saturday Success Academy
February 5, 2022 - May 21, 2022 Every Saturday
from 10:00 a.m. – 12:00 p.m. (excluding April 15)
\$50.00/hours (not to exceed 30 student hours, 2 prep hours)

Employee	Assignment
Villia Abdul-Lateef	Substitute
Steven Axberg	Science Teacher
Michelle Beech	Substitute
Erika Bly	ELA
Randolph Carpenter	ELA
Melissa Coyne	Social Studies Teacher
Tamika Hill	Co-Coordinator
Michelle Linden	Co-Coordinator
Kerri Orr	Math Teacher
Monica Schultz	Math Teacher

- o. Title I Tutoring May 7, 2022 - May 9, 2022

Employee
Kelly Bollenbach
Jaimie Fuller
Afia Lewis
Rachel Sherwood
Alice Thomas
Diane Walton

p. 2021-2022 Spring Sports Supplementals

Site	First Name	Last Name	Activity	Units	Years	Salary
PWMS	Lowranzel	Hill	Girls Track, Head Coach	9	16	\$3,031.12
PWMS	Conrad	Kirkaldy	Baseball, Assistant Coach	8	1	\$2,072.56
PWMS	Kerry	Orr	Softball, Head Coach	10	11	\$3,108.84
PWMS	Michelle	Pajerski	Softball, Assistant Coach	8	5	\$2,279.82
PWMS	James	Pannell	Boys Track, Head Coach	9	4	\$2,564.79
PWMS	Tricia	Sherrick	Boys Track, Assistant Coach	8	7	\$2,279.82
PWMS	Kymberly	Willis	Girls Track, Assistant Coach	8	1	\$2,072.56
Site	First Name	Last Name	Activity	Units	Years	Salary
PWHS	Rory	Dillard	Lacrosse, Assistant Coach	11	4	\$3,134.75
PWHS	John	Garey	Softball, Assistant Coach	11	4	\$3,134.74
PWHS	Monique	Gillard	Girls Track, Assistant Coach	11	12	\$3,704.70
PWHS	Kristie	Haines	Softball, Assistant Coach	11	1	\$2,849.77
PWHS	Elmore	Hunter	Boys Track, Assistant Coach	11	8	\$3,419.72
PWHS	Linwood	Jordan	Boys Track, Head Coach	18	15	\$6,062.24
PWHS	Linwood	Jordan	Girls Track, Head Coach	18	15	\$6,062.24
PWHS	Joanna	Manieri	Lacrosse, Head Coach	16	5	\$4,559.63
PWHS	Robert	Penn	Baseball, Assistant Coach	8	3	\$2,072.56
PWHS	Charmaine	Providence	Boy Tennis, Head Coach	10	11	\$3,108.84
PWHS	Pete	Pusztay	Softball, Assistant Coach	11	6	\$3,134.74
PWHS	Mark	Sliwka	Softball, Head Coach	16	11	\$4,974.14
PWHS	Anthony	Spinnraker	Baseball, Assistant Head Coach	11	8	\$3,419.72
PWHS	Justin	Watson	Baseball, Head Coach	16	15	\$5,388.66

MOTION: To approve the miscellaneous appointments as indicated above.

C6. Modification to Previously-Approved Itema. Change to Salary

Status	Name	Job Class	Position	Site	Start Date	Salary	Salary Grade	Salary Step	Reason
New Hire	Kristin Cercone	PRO	Autistic Support Special Education Teacher	Evans	2/1/2022	\$92,479 \$92,654	PhD	11	Resignation of Casey Houck

MOTION: To approve the modification to previously-approved item as indicated above.

ADDITIONS TO THE AGENDA

C7. Modification to Previously-Approved Item

a. Administrative Staff - Title Correction

Name	Previous Title	Corrected Title
Tara Brown	Assistant Superintendent of Academic Services	Assistant to the Superintendent of Academic Services

MOTION: To approve the modification to previously-approved item as indicated above.

C8. Miscellaneous Personnel Items

- a. Title I-Funded Tutoring - Park Lane Elementary School
February 22, 2022 - April 28, 2022
\$50.00 per hour (not to exceed 50 hours)

Employee
Ernestine Boone
Courtney Calamito
James Carr
Alicia Fullman
Amy Gilletto
Brittany Lawrence
Kerri Houser-Lynch
Laurie Reisen
Maureen Zornick

b. 2021-2022 Mentor

The following staff member will serve as mentor for a newly-hired professional from February 28, 2022 through June 14, 2022 with a supplemental fee of \$320 to be paid at the end of the 2021-2022 school year.

School	Proposed Mentor	Inductee Name	Inductee Assignment
PWMS	Kathleen Agren	Randy Gibson	Special Education Teacher

MOTION: To approve the miscellaneous personnel items as indicated above.

Callahan, Cook Henry, Hoff, Ivery, Richardson, Tong, Wright, Hopkins and Boykins voted aye and approved items C1, C2, C3, C4, C5, C6, C7 and C8 of the Personnel Committee Agenda.

**D. PROPERTY COMMITTEE AGENDA Jan Tong - Chair
William Callahan, Louella Richardson, Robert E. Wright, Sr. - Members**

Mr. Tong reported that there were no Property Committee Agenda items.

**E. BUDGET AND FINANCE COMMITTEE AGENDA Jennifer Hoff - Chair
Monique Boykins, William Callahan, Louella Richardson - Members**

Ms. Hoff presented the Budget and Finance Committee Agenda.

Ms. Hoff made a motion, seconded by Mr. Tong, to approve items E1 through E4 of the Budget and Finance Committee Agenda.

E1. Treasurer's Report

General Fund	Attachment B&F 1
Activities Account	Attachment B&F 2
Investments	Attachment B&F 3
Bond Fund	Attachment B&F 4

MOTION: To approve the Treasurer's Report, as per Attachments B&F 1, 2, 3, and 4.

E2. List of Bills

General Fund

February 28, 2022

Attachment B&F 5

MOTION: To approve the List of Bills, as per Attachment B&F 5.

E3. General Obligation Bonds, Series of 2022

MOTION: The Board of School Directors of the William Penn School District, Delaware County, Pennsylvania (the "School District"), does hereby authorize the Administration to work with PFM Financial Advisors, LLC as Financial Advisor; Raymond James as Underwriter; Eckert Seamans Cherin & Mellott, LLC as Bond Counsel; and Sweet, Stevens, Katz & Williams, LLP as Solicitor in conjunction with the issuance of General Obligation Bonds, Series of 2022, for the purpose of funding the new money needs of the District in the approximate amount of \$9,995,000.

E4. PEPPM Purchase of Switches, Wireless Equipment and Uninterruptible Power Supply Devices

The E-Rate program requires E-Rate contracts to be competitively bid and signed prior to submitting the E-Rate funding application. The Administration conducted an E-Rate-compliant PEPPM bid process for new network equipment and is recommending purchases from the most cost-effective bidders. All of the technology equipment will be used to replace outdated equipment and improve Internet connectivity throughout the school buildings.

These contracts are time-sensitive and require prompt Board authorization so the Administration can file the related E-Rate application by the March 22, 2022 deadline. The equipment purchase orders will be placed on or after April 1, 2022, per the E-Rate-prescribed timeline for equipment purchases.

MOTION: a) The Board of School Directors authorizes the purchase of **switch equipment** in the amount of \$67,481.96 from ePlus Technology pursuant to the PEPPM master contract. The Administration will apply for E-Rate funding on the equipment. The District qualifies for an 85% discount reimbursement on eligible equipment, which is approximately \$57,359.67. The net cost to the District is estimated to be \$10,122.29.

- b) The Board of School Directors authorizes the purchase of **wireless equipment** in the amount of \$437,425.44 from ePlus Technology pursuant to the PEPPM master contract. The Administration will apply for E-Rate funding on the equipment. The District qualifies for an 85% discount reimbursement on eligible equipment, which is approximately \$371,811.62. The net cost to the District is estimated to be \$65,613.82.
- c) The Board of School Directors authorizes the purchase of **uninterruptible power supply equipment** in the amount of \$75,310.20 from DISYS Solutions, Inc. pursuant to the PEPPM master contract. The Administration will apply for E-Rate funding on the equipment. The District qualifies for an 85% discount reimbursement on eligible equipment, which is approximately \$64,013.67. The net cost to the District is estimated to be \$11,296.53.

Callahan, Cook Henry, Hoff, Ivery, Richardson, Tong, Wright, Hopkins and Boykins voted aye and approved items E1, E2, E3 and E4 of the Budget and Finance Committee Agenda.

F. POLICY COMMITTEE AGENDA

Joana Hopkins- Chair

Jennifer Hoff, Valerie Cook Henry, Wadiya Ivery, Louella Richardson - Members

Ms. Hopkins presented the Policy Committee Agenda.

Ms. Hopkins made a motion, seconded by Ms. Cook Henry, to approve items F1 and F2 of the Policy Committee Agenda.

F1. Second Reading of Amended Policies 100 and 101

ATTACHMENT POLICY #1

William Penn School District amended policies have been written by the Board of School Directors and have been reviewed by the Superintendent and the Solicitor. Each Board member has received a copy of the above-named policies for review and follow-up discussion.

As required by district policy, upon approval of the first reading, these policies were entered into the minutes of January 24, 2022, with a second reading and adoption presented for approval at the February Business Meeting.

- a) [Policy 100- Strategic Plan](#) - Programs
b) [Policy 101- Philosophy of Education](#) - Programs

MOTION: To approve the second reading and adoption of the William Penn School District amended Policies 100 and 101 and to enter such reading into the minutes.

F2. First Reading of Amended Policies 102, 103 and 104

ATTACHMENT POLICY #2

William Penn School District amended policies have been written by the Board of School Directors and have been reviewed by the Superintendent and the Solicitor. Each Board member has received a copy of the above-named policies for review and follow-up discussion.

As required by district policy, the entrance of the policies into the minutes constitutes the first reading, with a second reading and adoption to take place at the next public Board meeting.

- a) [Policy 102-Academic Standards](#) - Programs
- b) [Policy 103- Discrimination/Title IX Sexual Harassment Affecting Staff and Students](#) - Programs
- c) [Policy 104- Nondiscrimination in Employment, School, and Classroom Practices](#) - Programs

MOTION: To approve the first reading of the William Penn School District Amended Policies 102, 103 and 104 and to enter such reading into the minutes.

Callahan, Cook Henry, Hoff, Ivery, Richardson, Tong, Wright, Hopkins and Boykins voted aye and approved items F1 and F2 of the Policy Committee Agenda.

SOLICITOR’S REPORT

Mr. Conn announced that the Board of School Directors had met in executive session immediately prior to this meeting to discuss personnel matters.

OLD BUSINESS – None

Marie-Luise Faber, Lansdowne, cautioned the Board members if they are considering dropping our mask mandate, and she urged the Board to not rush into changing the current making guidelines.

Ms. Boykins said the masking issue will be visited during the upcoming Education Committee Meeting on March 9th. Dr. Becoats spoke about masks in school district buildings. He said most school districts in Delaware County have shifted to making masks optional. He suggested that William Penn School District should also make masks optional.

Ms. Hopkins requested clarification that we would not remove masks altogether; just make masks optional. Ms. Hoff stated that masks should be “recommended;” not “optional.”

Ms. Hoff suggested the Board could vote on this issue, but wait until April 1st to make it effective, in order to see if COVID cases increase at other school districts that have eliminated mask mandates.

Mr. Tong stated that caution is needed at this time, especially when younger students are more susceptible to the virus. He said that the William Penn School District does not need to change our guidelines just because others have lifted mask mandates. He said the Board could vote on this topic, but hold off on an effective date.

Ms. Richardson asked what the Delaware County Health Department recommended. Dr. Becoats said that there is no recommendation yet, as that department has just recently been formed. He said that we are now following CDC guidelines.

Ms. Boykins said we should follow the science and our local data. She said that our school district is currently in the low-risk category and that we should continue to follow CDC guidelines.

On another note, Ms. Hopkins thanked the members of the Delaware County Black Caucus and our community and state leaders for their efforts. She said the Black History event at Penn Wood Middle School was uplifting and rewarding. She urged everyone to attend the upcoming rendition of “The Lion King” at the middle school, and she thanked Judy Jordan for the awesome job she does with our students.

Ms. Hoff reported that she was one of the participants in the recent Polar Plunge Fundraiser to support the PA Special Olympics, and she said she would do it again. She also attended a Bocce match, which she was delighted to report is acknowledged as a PIAA sport. She stated she had distributed a flyer to the community regarding the Homestead Exclusion Program. Ms. Hoff also said she is happy that the school plays are back in action. She asked everyone to keep in mind our alumni who are serving in the military during these tense times.

Ms. Cook Henry said that she had attended the recent high school play, “In The Heights,” and that it was enjoyable and well done. She announced that she is working on a prom dress give-away event.

Mr. Wright congratulated the Penn Wood High School Boys' Basketball Team for their successful season. He referred to the play, "In The Heights," saying we have very talented young people, and he especially congratulated Judy Jordan for her efforts with our middle school students in their upcoming production of "The Lion King." Mr. Wright also spoke about a legal fight regarding a local marijuana dispensary.

Ms. Boykins congratulated both the Boys' and Girls' High School Basketball Teams, saying our athletes show resiliency, toughness, dedication, discipline and consistency. She said she and Ms. Hopkins are working together to beautify the gardens at the high school, and they are looking to the community and teachers for volunteers.

Ms. Richardson said she is working on a uniform give-back program and that she is collecting gently-worn uniforms.

ANNOUNCEMENT OF FUTURE MEETINGS

Please Note: Committee Meetings of the Whole and Business Meetings will be conducted in person in the Administration Building Board Room and also via Zoom. All other meetings will be conducted via Zoom only. Zoom access instructions can be found on our website, www.williampensd.org.

A Property Committee Meeting of the Board of School Directors will be held via Zoom at 6:30 p.m. on Wednesday, March 2, 2022.

A Policy Committee Meeting of the Board of School Directors will be held via Zoom at 6:30 p.m. on Thursday, March 3, 2022.

An Education Committee Meeting of the Board of School Directors will be held via Zoom at 6:30 p.m. on Wednesday, March 9, 2022.

A Budget Advisory Committee Meeting will be held via Zoom at 6:30 p.m. on Thursday, March 17, 2022.

The next Meeting of the Committee of the Whole will be held at 6:30 p.m. on Monday, March 21, 2022 in the Administration Building Board Room, 100 Green Avenue, Lansdowne, PA.

The next Business Meeting of the Board of School Directors will be held at 6:30 p.m. on Monday, March 28, 2022 in the Administration Building Board Room, 100 Green Avenue, Lansdowne, PA.

A Personnel Committee Meeting of the Board of School Directors will be held via Zoom at 6:30 p.m. on Tuesday, March 29, 2022.

ADJOURNMENT

Mr. Wright made a motion, seconded by Ms. Cook Henry, to adjourn the meeting at 8:05 p.m. All voted aye. The motion carried.

Respectfully submitted,

A. Jeff Cuff
Board Secretary