

MINUTES OF THE BUSINESS MEETING
OF THE BOARD OF DIRECTORS OF THE WILLIAM PENN SCHOOL DISTRICT
HELD ON MONDAY, MARCH 28, 2022

The Business Meeting of the Board of School Directors of the William Penn School District was held on Monday, March 28, 2022 in the Administration Building Board Room, 100 Green Avenue, Lansdowne, Pennsylvania (and also remotely via Zoom). At approximately 6:30 p.m., Ms. Boykins presided and called the meeting to order. Allegiance to the flag was pledged. Mr. Cuff called the roll of attendance.

Board Members Present:

Ms. Monique Boykins, President
Ms. Joana Hopkins, Vice-President
Mr. William Callahan
Ms. Valerie Cook Henry
Ms. Jennifer Hoff
Ms. Wadiya Ivery
Ms. Louella Richardson
Mr. Jan Tong
Mr. Robert E. Wright, Sr.

Board Members Absent:

Also Present:

Dr. Eric J. Becoats - Superintendent
Mr. A. Jeff Cuff - Business Administrator/Board Secretary
David F. Conn, Esquire - Solicitor
Other Administrators and staff
Mr. Paul Vandy - Student Representative - 11th Grade
Ms. Jaylah Wise - Student Representative - 9th Grade

COMMENTS/ANNOUNCEMENTS BY THE BOARD PRESIDENT

Ms. Boykins stated we are fighting for fair funding and that the William Penn School District has always done more with less. She announced that she had met Deputy Secretary of Education Cindy Marten, who had visited East Lansdowne Elementary School that day. She said that Ms. Marten was very pleased with what we have done with our ESSR funds.

SUPERINTENDENT'S REPORT

Dr. Becoats provided a PowerPoint presentation that included the following topics:

- COVID Updates
- Celebrating Success
- Special Thanks
- Announcements

Dr. Becoats stated that, during her visit to East Lansdown Elementary School, United States Deputy Secretary of Education Cindy Marten had said that it is clear the William Penn School District understands how to use ESSR funds.

MOTION TO APPROVE THE AGENDA

Ms. Hoff made a motion, seconded by Mr. Wright, to approve the agenda. All voted aye. The motion carried.

Mr. Conn suggested moving the Budget and Finance Committee Agenda to the beginning of the Committee Reports to accommodate guests who were in attendance for the borrowing Resolution. All Board members were in agreement, and all voted aye.

MINUTES

Business Meeting - February 28, 2022

Ms. Hopkins made a motion, seconded by Mr. Tong, to approve the minutes as indicated above. All voted aye. The motion carried.

Education Committee (Voting) Meeting - March 9, 2022

Committee Meeting of the Whole - March 21, 2022

Mr. Callahan made a motion, seconded by Ms. Hopkins, to approve the minutes as indicated above. All voted aye. The motion carried.

REMARKS BY STUDENT REPRESENTATIVES

Paul Vandy (11th Grade) – Mr. Vandy congratulated the eleventh-grade class committee, commending their huge efforts in scheduling events and activities for the students to attend and enjoy, especially the recent Talent Show and the Glow in the Dark Dance. He said these events make school a fun experience.

Jaylah Wise (9th Grade) – Ms. Wise congratulated the student body for the recent Talent Show, adding that they had worked independently and that the event had been run very well.

SPECIAL AWARDS – None

PUBLIC COMMENTS REGARDING AGENDA ITEMS – None

COMMUNICATIONS – None

COMMITTEE REPORTS

**E. BUDGET AND FINANCE COMMITTEE AGENDA Jennifer Hoff - Chair
Monique Boykins, William Callahan, Louella Richardson - Members**

Ms. Hoff presented the Budget and Finance Committee Agenda.

Ms. Hoff made a motion, seconded by Ms. Hopkins, to approve items E1 through E6 of the Budget and Finance Committee Agenda.

E1. Treasurer's Report

General Fund	Attachment B&F 1
Activities Account	Attachment B&F 2
Investments	Attachment B&F 3
Bond Fund	Attachment B&F 4

MOTION: To approve the Treasurer's Report, as per Attachments B&F 1, 2, 3, and 4.

E2. List of Bills

General Fund	March 28, 2022	Attachment B&F 5
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MOTION: To approve the List of Bills, as per Attachment B&F 5.

E3. Resolution for General Obligation Bonds – Series of 2022

MOTION: The Board of School Directors of the William Penn School District (the “School District”) does hereby adopt a Resolution in the form presented, approving, among other things, the issuance of the School District’s General Obligation Bonds, Series of 2022, in the maximum aggregate principal amount of \$12,000,000 to provide funds for the planning, designing, acquiring, constructing and equipping of renovations and alterations to the Kerr Athletic Field, renovations and alterations to the Wm. B. Evans Elementary School and the East Lansdowne Elementary School and/or undertaking various other capital improvement projects for the benefit of the School District and paying the costs and expenses of issuing and insuring, if appropriate, the Bonds.

E4. Delaware County Area Vocational-Technical Schools 2022-2023 Budget

The Delaware County Area Vocational-Technical Schools 2022-2023 Budget has been approved by the Delaware County Intermediate Unit and has been recommended to the districts for review and approval.

The 2022-2023 budget is \$15,492,198 (an increase of \$532,096 from the 2021-2022 budget). William Penn School District's share of the Technical School Half-Time Program budget is \$911,061 (a decrease of \$124,111 from last year); and the district's share of the Special Education Vocational Programs budget is \$91,156 (an increase of \$31,392 from last year) for a total of \$1,002,217. This is a total decrease of \$92,719 from last year.

MOTION: To adopt the Resolution approving the budget of the Delaware County Area Vocational-Technical Schools for the school year 2022-2023 in the form and amounts presented totaling \$15,492,198. William Penn School District's share is \$1,002,217.

E5. Delaware County Intermediate Unit 2022-2023 General Operating Budget

Approval is requested for the Delaware County Intermediate Unit General Operating Budget for 2022-2023. The total amount of the budget is \$10,049,100. This is an increase of \$283,211 from 2021-2022. The fifteen (15) Delaware County districts' portion is estimated at \$885,694 which is the same amount as the last eleven years.

The William Penn School District's share is estimated at \$31,579 (which is \$475 less than last year). The district's contributions are calculated by a formula established by the state. The two major elements are the number of pupils in each district and the district aid ratio. The inverse aid ratio is used. This means that districts with a higher aid ratio pay proportionately smaller amounts than other districts. The actual amount of each district's share is not finalized until December of the budget year. Therefore, the actual amount of William Penn School District's cost of the budget will come from the Department of Education. It may be slightly more or less than the estimate, depending on William Penn School District's ratio position with the other fourteen (14) county districts in terms of pupil size and wealth.

MOTION: To adopt the Resolution approving the Delaware County Intermediate Unit General Operating Budget of \$10,049,100 for 2022-2023. William Penn School District's share is estimated at \$31,579.

E6. Delaware County Intermediate Unit Special Education 2022-2023 Budget

Act 25 of 1991 of the General Assembly of Pennsylvania provides that funding for special services be sent directly to school districts. The William Penn School District wishes to contract with the Delaware County Intermediate Unit No. 25 to maintain and operate a program of special education services, in accordance with the provisions of the Special Education Plan of the Delaware County Intermediate Unit, as submitted to the Pennsylvania Department of Education. The estimated cost of these services will be \$1,832,541. This is a decrease of \$179,437 from the 2021-2022 budget.

MOTION: To approve the 2022-2023 Agreement with Delaware County Intermediate Unit No. 25 to provide special education services, in accordance with the Special Education Plan, at an estimated cost of \$1,832,541.

Callahan, Cook Henry, Hoff, Ivery, Richardson, Tong, Wright, Hopkins and Boykins voted aye and approved items E1, E2, E3, E4, E5 and E6 of the Budget and Finance Committee Agenda.

**A. COMMUNITY RELATIONS COMMITTEE AGENDA Louella Richardson-Chair
Monique Boykins, Wadiya Ivery - Members**

Ms. Richardson presented the Community Relations Committee Agenda.

INFORMATIONAL ITEMS:

A1. William Penn School District Culture, Climate, and Engagement Surveys

In the William Penn School District Strategic Plan – *Focus Forward 2025*, an action strategy under Goal 2 – Cohesiveness is to develop annual surveys to assess the district’s responsiveness and efficacy around school culture, student engagement, family engagement, and community involvement.

Surveys have been developed to get feedback from students, staff, and families about their experience with their school and the school district. The surveys can be completed online and the responses are confidential. The information we receive will be used to help make improvements in the educational experience and build stronger relationships.

The surveys opened on March 14 and will be available through March 31, 2022. Families were sent a letter via U.S. mail with an access code and link to log into the survey.

Students, staff, and families are encouraged to provide honest and thoughtful responses to the surveys. The survey results will be used to effect positive change in the school district.

A2. Rotary Club of Upper Darby and Lansdowne Student of the Month Awards

The Rotary Club of Upper Darby and Lansdowne recognizes high school seniors from the Penn Wood, Archbishop Prendergast & Monsignor Bonner, and Upper Darby High Schools in its Student of the Month Program.

At Penn Wood High School, Julia Bowden and Jessica Le were selected as Students of the Month for February 2022 and March 2022, respectively. Julia and Jessica were both recognized at the Rotary Club's meeting in March. Students are chosen based on academic performance, leadership skills and participation in extracurricular activities.

Julia is a member of the National Honor Society and National Math Honor Society, and she has earned a place on the Distinguished Honor Roll throughout her high school career. She has a challenging academic schedule that includes Advanced Placement classes in Calculus and English Literature & Composition. Julia has also taken classes at Drexel University through the Dual Enrollment Program. She is a member of the Penn Wood Varsity Softball Team and is Manager for the Boys' Basketball Team. Julia plays flute and percussion instruments in the Penn Wood Marching Band and Concert Band, and is a member of the Penn Wood Choir. Service activities include tutoring high school students.

Julia's honors and awards include the 2019-2020 Science Department Award and the 2018-2019 Foreign Language Department Award. Her post-graduation plan is to study Environmental Science.

Jessica is a member of the National Honor Society and Math Honor Society. She has a rigorous academic schedule that includes Advanced Placement courses in Calculus, Chemistry, and English Literature & Composition. She is a contributor to the Penn Wood High School Gazette school newspaper.

Community service activities include making and selling autism awareness ribbons, volunteering at the pop-up food stand at Evans Elementary School, volunteering at the local library, school beautification projects, and assisting teachers after school.

Jessica's honors and awards include Most Outstanding Junior Awards in Math, Science, English, and Social Studies; Most Outstanding Sophomore Awards in English and Social Studies; and Most Outstanding Freshman Awards in Math and Science.

Jessica plans to study Nursing at Villanova University or University of Pennsylvania.

Julia and Jessica were recognized at a monthly luncheon meeting of the Upper Darby and Lansdowne Rotary Club and were presented with certificates.

B. EDUCATION COMMITTEE AGENDA

**Valerie Cook Henry - Chair
Jennifer Hoff, Joana Hopkins, Jan Tong - Members**

Ms. Cook Henry presented the Education Committee Agenda.

Ms. Cook Henry made a motion, seconded by Mr. Tong, to approve items B1 and B2 of the Education Committee Agenda.

Ms. Hopkins asked why the current contract with Foundations was being extended to June 30th. Dr. Becoats said that we will continue to support our students, as the current contract does not cover the end of our fiscal year.

B1. Release and Settlement Agreement

A Release and Settlement Agreement has been negotiated between the William Penn School District and the parents of the following students involving a dispute which arose regarding the school district's provision of a free and appropriate public education.

- a) Student #032813058522
- b) Student #032820484922

MOTION: To approve the terms of the Release and Settlement Agreement negotiated between the William Penn School District and the parents of the students listed above.

B2. Foundations, Inc. Tutoring Program - Addendum of Service

An Addendum of Service has been created with Foundations, Inc. to extend current tutoring services until June 30, 2022 in all schools. The current contract was Board-approved on September 27, 2021 for services through May 31, 2022.

MOTION: To approve the Addendum of Service between William Penn School District and Foundations, Inc. as indicated above.

Callahan, Cook Henry, Hoff, Ivery, Richardson, Tong, Wright, Hopkins and Boykins voted aye and approved items B1 and B2 of the Education Committee Agenda.

C. PERSONNEL COMMITTEE AGENDA**Wadiya Ivery - Chair****William Callahan, Valerie Cook Henry, Jennifer Hoff, Joana Hopkins - Members**

Ms. Ivery presented the Personnel Committee Agenda. She thanked Ms. Mattero for her years of service and wished her well in her upcoming retirement.

Ms. Ivery made a motion, seconded by Ms. Hoff, to approve items C1 through C10 of the Personnel Committee Agenda.

The Superintendent recommends the following personnel actions:

C1. Retirement**a. Professional Staff**

Name	Job Class	Position	Site	Effective Date	Employed Since
Patricia Mattero	PRO	Grade 1 Teacher	Evans	6/14/2022	8/15/1988

MOTION: To approve the retirement as indicated above.

C2. Resignations**a. Professional Staff**

Name	Job Class	Position	Site	Effective Date	Employed Since
Kyle Hillegass	PRO	Science Teacher	PWMS	4/29/2022	8/25/2021
Steven Zebuski	PRO	Social Studies Teacher	PWHS-GAC	3/4/2022	9/16/2021

b. Support Staff

Name	Job Class	Position	Site	Effective Date	Employed Since
Cheryl Evans	IA	Instructional Assistant	Ardmore Ave.	3/4/2022	2/9/2007
Maureen Githii	IA	Instructional Assistant	Park Lane	3/10/2022	10/25/2021

MOTION: To accept the resignations as indicated above.

C3. Appointmentsa. Professional Staff

Status	Name	Job Class	Position	Site	Start Date	Salary	Salary Grade	Salary Step	Reason
New Hire	Jinja Barker	PRO	Special Education/Learning Support	PWHS-CSC	4/7/2022	\$95,820	M+30	14	Resignation of James Blocksom
New Hire	Joseph Bauer	LTS	Social Studies Long-Term Substitute	PWHS-GAC	3/14/2022	\$87,672	M	14	Long-Term Absence of Ryan Murphy
New Hire	Lori Boyer	PRO	School Nurse	Walnut St.	3/21/2022	\$87,672	M	14	Change in Assignment Susan Spaseff
New Hire	Tiana Mack	PRO	Elementary Grade 4	Walnut St.	3/28/2022	\$59,563	B	6	Resignation of Robyn Keating
Rehire	Debi Rice-Thompson	LTS	Elementary Grade 4 Long-Term Substitute	Ardmore Ave.	3/7/2022	\$87,672	M	14	Long-Term Absence of Brittany Pope
New Hire	Alexandra Yotter	LTS	Special Education/Emotional Support, Long-Term Substitute	Walnut St.	3/14/2022	\$60,107	M	2	Long-Term Absence of Michelle Butler

MOTION: To approve the appointments as indicated above with salaries pro-rated by start date, contingent on receipt of appropriate clearances and physicals, as required by law.

C4. Leaves of Absencea. Professional Staff

Site	Employee	Position	Type	Start Date	End Date
PWHS-Green	Elizabeth Brown	Assistant Principal	FMLA-Medical	02/03/2022	03/11/2022
PWHS-Green	Daniel Karanja	Science Teacher	FMLA-Medical	02/22/2022	03/18/2022
Evans	Dawn Murray	Grade 2 Teacher	FMLA-Medical	02/22/2022	03/30/2022
PWHS-Cypress	Gillian Siegfried	Art Teacher	FMLA-Medical	01/27/2022	04/14/2022

MOTION: To approve the leaves of absence as indicated above.

C5. Miscellaneous Appointments

- a. Unpacking & Navigating the Science Curriculum PD/Training
Penn Wood Middle School - Title IIA - Improving Teacher Quality
Thursday, January 20, 2022 (3:00 p.m. - 5:00 p.m.), \$50.00 per hour

Employee
Kyle Hillegass
Madison Lally
Daryl Nelson
Michelle Pajerski
Kymerly Willis
Kyle Willis
Mia Ziebus

- b. Modeling & Release of Guided Instruction for Middle Level Math
Penn Wood Middle School - Title IIA Improving Teacher Quality
Wednesday, March 2, 2022 (3:00 p.m. - 4:30 p.m.), \$50.00 per hour

Employee
Ryan McShay
Kerry Orr

- c. Title I Funded Tutoring - Ardmore Ave. Elementary School
March 7, 2022 - May 9, 2022
\$30.00 per hour (not to exceed 50 hours)

Employee
Sophia Iliadis

- d. Title I Funded Tutoring - Park Lane Elementary School
February 22, 2022 - April 28, 2022
\$30.00 per hour (not to exceed 50 hours)

Employee
Carol Poplawski

- e. Title I Funded Tutoring - Walnut Street Elementary School
March 15, 2022 - May 26, 2022 (not to exceed 50 hours)

Employee	Position	Rate
Shawn Anthony	Teacher	\$30.00
Hope Bova	Teacher	\$30.00
Jaqueline Cordery	Teacher	\$30.00
Robert DiNicola	Teacher	\$30.00
Jessica Everett	Teacher	\$30.00
Kara Miller	Teacher	\$30.00
Shantese Wright	Teacher	\$30.00

Employee	Position	Rate
Kalia Atkinson	Coordinator	\$40.00

- f. Title I Funded Tutoring - East Lansdowne Elementary School
March 14, 2022 - May 13, 2022 (not to exceed 50 hours)

Employee	Position	Rate
Rachel Albert	Teacher	\$30.00
Kim Brown	Teacher	\$30.00
Samantha Coleman	Teacher	\$30.00
Trisha Downie	Teacher	\$30.00
Heather Hendry	Teacher	\$30.00
John Pattinson	Teacher	\$30.00
Jessica Pelesh	Teacher	\$30.00
Lisa Petchkofski	Teacher	\$30.00

Employee	Position	Rate
Stella Spies	Coordinator	\$40.00

- g. Title I Funded Tutoring - Evans Elementary School
March 7, 2022 - April 22, 2022 (not to exceed 50 hours)

Employee	Position	Rate
Danielle Al-Majidi	Teacher	\$30.00
Lisa Bates	Teacher	\$30.00
Patty Easter-Gethers	Teacher	\$30.00
Renee Jackson	Teacher	\$30.00
Patricia Maiale	Teacher	\$30.00
Patricia Mattero	Teacher	\$30.00
Marie Ann Thompson	Teacher	\$30.00
Angela Wagner	Teacher	\$30.00

- h. DREAMBOX Training - Professional Development
 Tuesday, February 15, 2022 (3:30 p.m. - 4:30 p.m.)
 \$50.00/hour, Title II A Funded - Improving Teacher Quality

Site	Employee
East Lansdowne	Rachael Albert
Walnut St.	Shawn Anthony
Park Lane	Kerri Bodnar
Park Lane	Ernestine Boone
Walnut St.	Aimée Bouie
Ardmore Ave.	Michelle Carey-Artmont
East Lansdowne	Samantha Coleman
Walnut St.	Jacqueline Cordery
East Lansdowne	Trisha Downe
Park Lane	Alicia Fullman
Ardmore Ave.	Sophia Iliadis
Park Lane	Kristen Lebuhn
East Lansdowne	Melissa Mitch
East Lansdowne	Lisa Petchkofski
Colwyn	Nichele Polhill
Ardmore Ave.	Eileen Sharkey
Ardmore Ave.	Michelle Salven
East Lansdowne	Stella Spies
East Lansdowne	Syreeta Stringfield
Walnut St.	Gilda Thorne
Walnut St.	Dyan Williams
Bell Ave.	Erika Wills
Park Lane	Maureen Zornick

- i. MATH Framework #2 - Professional Development
Wednesday, February 9, 2022 (3:30 p.m. - 5:00 p.m.)
\$50.00/hour, Title II A Funded - Improving Teacher Quality

Employee
Danielle Al-Majidi
Kerri Bodnar
Hope Bova
Courtney Calamito
Jim Carr
Nicole Cohen
Grace Ferrell
Alicia Fullman
Heather Hendry
Maria Mahalik
Brian McCarry
Ryan McShay
Melissa Mitch
Lisa Petchkofski
Nichele Polhill
Donna Rossi
Monica Schultz
Eileen Sharkey
Heather Sweigart
Alice Thomas
Marie Ann Thompson
Angela Wagner
Diane Walton
Ruth Zimmerman

- j. MATH Framework #3 - Professional Development
Wednesday, February 23, 2022 (3:30 p.m. - 5:00 p.m.)
\$50.00/hour, Title II A Funded - Improving Teacher Quality

Employee
Kerri Bodnar
Hope Bova
Nicole Cohen
Grace Ferrell
Alicia Fullman
Heather Hendry
Maria Mahalik
Ryan McShay
Melissa Mitch
Lisa Petchkofski
Nichele Polhill
Donna Rossi
Heather Sweigart
Alice Thomas
Marie Ann Thompson
Melissa Washburn
Ruth Zimmerman

- k. MATH Framework #4 - Professional Development
March 9, 2022 (3:30 p.m. - 5:00 p.m.)
\$50.00/hour, Title II A Funded - Improving Teacher Quality

Employee
Danielle Al-Majidi
Hope Bova
Nicole Cohen
Grace Ferrell
Heather Hendry
Ryan McShay
Melissa Mitch
Eileen Sharkey
Monica Shultz
Alice Thomas
Marie Ann Thompson
Angela Wagner

- 1. Credit Recovery Program - PWHS
Administrative Work - \$25.00/hour (not to exceed 15 hours)
A-TSI Funded (March 1, 2022 - June 14, 2022)

Employee
Katherine Burel

- m. Change of Status - Supplemental Assignment

Location	Activity	Name	Status	Effective Date
PWHS-CSC	Tech Liaison	John Garey	Resignation	3/1/2022

MOTION: To approve the miscellaneous appointments as indicated above.

C6. Salary Track Changes

Employee Name	Site	From Grade	Step	To Grade	Step	Adjusted Salary
Ava Alexander	PWHS GAC	MA+15	14	MA+30	14	\$95,820.00
Kim Davey	PWHS CSC	MA	5	MA+15	5	\$70,302.00
Nicole Jamieson	Park Lane Elementary School	MA	4	MA+15	4	\$68,102.00
Julie Malone	PWHS- GAC	BA+15	5	MA	5	\$66,207.00
Susan Norton	PWHS-GAC	BA+15	14	MA	14	\$87,672.00
Lauren O'Donnell	Bell Avenue Elementary	BA+15	4	MA	4	\$64,007.00
Samantha Simonelli	PWMS	BA	4	BA+15	4	\$53,303.00
Brittany Szabo	Bell Avenue Elementary	BA+15	3	MA	3	\$61,907.00

MOTION: To approve the salary track changes as indicated above.

C7. Modification to Previously-Approved Items

a. Extension of Assignment

Status	Name	Job Class	Position	Site	Start Date	Salary	Salary Grade	Salary Step	Reason
LTS - Extension of Assignment	Jaimie Fuller	PRO	English Language Development Long-Term Substitute Teacher	Ardmore Ave.	1/12/2022 - 6/14/2022	\$72,201	M + 30	4	Long-Term Absence of Hope DiGregorio

b. Adjustment of Activity Period
(Previously Approved on February 28, 2022
from February 7, 2022 – May 27, 2022)

Credit Recovery Program - PWHS
Testing Coordinators - \$25.00/hour (not to exceed 200 hours)
A-TSI Funded (March 1, 2022 - June 14, 2022)

Employee
Mary McManus
Patricia Pardini

c. Modification to Hourly Rate
(Previously Approved on February 28, 2022 at \$50.00/hour)

1. Title I Funded Tutoring - Park Lane Elementary School
February 22, 2022 - April 28, 2022
\$30.00 per hour (not to exceed 50 hours)

Employee
Ernestine Boone
Courtney Calamito
Alicia Fullman
Amy Gilletto
Brittany Lawrence
Kerri Houser-Lynch
Laurie Reisen
Maureen Zornick

Employee	Position	Rate
James Carr	Coordinator	\$40.00

- 2. Title I Funded Tutoring - Ardmore Avenue Elementary School
March 7, 2022 - May 9, 2022
\$30.00 per hour (not to exceed 50 hours)

Employee
Kelly Bollenbach
Jaime Fuller
Afia Lewis
Rachel Sherwood
Alice Thomas
Diane Walton

MOTION: To approve the modifications to previously-approved items as indicated above.

ADDITIONS TO THE AGENDA

C8. Appointments

a. Administrative Staff

Status	Name	Job Class	Position	Site	Start Date	Salary	Salary Grade	Salary Step	Reason
New Hire	Octavia Tokley	ADM	Supervisor, ELA K-12 Curriculum Support	Admin. Bldg.	5/11/2022	\$120,000	N/A	N/A	Resignation of Erica Jones

b. Professional Staff

Status	Name	Job Class	Position	Site	Start Date	Salary	Salary Grade	Salary Step	Reason
New Hire	Breyana Grant	LTS	Elementary Grade 1, Long-Term Substitute	Bell Ave.	4/19/2022	\$49,363	B	1	Long-Term Absence of Jennifer Lock
New Hire	Taiye Oladapo	PRO	Elementary Art Teacher	Aldan / East Lansdowne	4/19//2022	\$59,563	B	6	Resignation of Nicole Holden

MOTION: To approve the appointments as indicated above with salaries pro-rated by start date, contingent on receipt of appropriate clearances and physicals, as required by law.

C9. Sabbatical Leave of Absence

a. Professional Staff

Site	Employee	Position	Type	Term
PWMS	Tricia Sherrick	Secondary English	Educational Sabbatical	Full Year 2022-2023

MOTION: To approve the sabbatical leave of absence as indicted above.

C10. Miscellaneous Appointments

- a. Title I Funded Tutoring - Evans Elementary School
March 7, 2022 - April 22, 2022 (not to exceed 50 hours)

Employee	Position	Rate
Julie Satir	Teacher	\$30.00

- b. Monthly Classroom Management Series Presented by EBS Healthcare
January 2022 - One (1) hour session each month, \$25.00 per hour
Training/Professional Development - Special Education

Employee
Rachel Albert
Emily Bogansky
Maria Boursalian
Katherine Burel
Samantha Coleman
Ronke Enilo
Kelsey Farrell
Dorothy Kiazolu
Maria Mahalik
Vincentina O’Pella
Nichele Polhill
Dana Robinson

- c. Monthly Classroom Management Series Presented by EBS Healthcare February 2022 - One (1) hour session each month, \$25.00 per hour
Training/Professional Development - Special Education

Employee
Rachel Albert
Maria Boursalian
Katherine Burel
Ronke Enilo
Kelsey Farrell
Dorothy Kiazolu
Maria Mahalik
Ryan McShay
Christine Neely
Vincentina O’Pella
Maysoon Park-Huatuco
Nichele Polhill

- d. Monthly Classroom Management Series Presented by EBS Healthcare March 2022 - One (1) hour session each month, \$25.00 per hour
Training/Professional Development - Special Education

Employee
Rachel Albert
Maria Boursalian
Samantha Coleman
Ronke Enilo
Bonnie Haughey
Dorothy Kiazolu
Maria Mahalik
Ryan McShay
Christine Neely
Vincentina O’Pella
Jessice Pelesh
Nichele Polhill
Mary Washington

MOTION: To approve the miscellaneous appointments as indicated above.

Callahan, Cook Henry, Hoff, Ivery, Richardson, Tong, Wright, Hopkins and Boykins voted aye and approved items C1, C2, C3, C4, C5, C6, C7, C8, C9 and C10 of the Personnel Committee Agenda.

Ms. Boykins congratulated Ms. Mattero on her upcoming retirement and thanked her for her many years of service.

D. PROPERTY COMMITTEE AGENDA Jan Tong - Chair
William Callahan, Louella Richardson, Robert E. Wright, Sr. - Members

Mr. Tong presented the Property Committee Agenda.

Mr. Tong made a motion, seconded by Ms. Hopkins, to approve item D1 of the Property Committee Agenda.

Ms. Richardson requested clarification on the wording, “Changes in construction projects may result in fee changes.” Mr. Cuff, Mr. Conn, Dr. Becoats and Ms. Hoff explained that, if the Board of School Directors expands the current phase designs, additional costs may be incurred, due to added designs.

D1. Contract With KCBA Architects

Representatives from KCBA Architects have presented a contract for the design and documentation of renovations and improvements to East Lansdowne Elementary School, Wm. B. Evans Elementary School and Kerr Field.

The costs are as follows:

East Lansdowne	Wm. B Evans	Kerr Field
\$ 397,481	\$ 622,222	\$ 195,000

Fees include: Schematic Design Phase, Design Development Phase, Construction Development Phase, Construction Documentation Phase, Bidding Phase and Construction Administration Phase. Fees are based on construction projects Board-approved in January 2022. Changes in construction projects may result in fee changes.

MOTION: To approve a contract between the William Penn School District and KCBA Architects to proceed with the design and documentation of renovations and improvements to East Lansdowne Elementary School, Wm. B. Evans Elementary School and Kerr Field as indicated above. This contract is subject to the District Solicitor’s review and approval of the form and content.

Callahan, Cook Henry, Hoff, Ivery, Richardson, Tong, Wright, Hopkins and Boykins voted aye and approved item D1 of the Property Committee Agenda.

**E. BUDGET AND FINANCE COMMITTEE AGENDA Jennifer Hoff - Chair
Monique Boykins, William Callahan, Louella Richardson - Members**

(See pages 3, 4 and 5)

**F. POLICY COMMITTEE AGENDA Joana Hopkins- Chair
Jennifer Hoff, Valerie Cook Henry, Wadiya Ivery, Louella Richardson - Members**

Ms. Hopkins presented the Policy Committee Agenda.

Ms. Hopkins made a motion, seconded by Mr. Tong, to approve items F1 and F2 of the Policy Committee Agenda.

**F1. Second Reading of Amended Policies 102, 103 and 104
ATTACHMENT POLICY #1**

William Penn School District amended policies have been written by the Board of School Directors and have been reviewed by the Superintendent and the Solicitor. Each Board member has received a copy of the above-named policies for review and follow-up discussion.

As required by district policy, upon approval of the first reading, these policies were entered into the minutes of February 28, 2022, with a second reading and adoption presented for approval at the March Business Meeting.

- a) Policy 102 - Academic Standards - Programs
- b) Policy 103 - Discrimination/Title IX Sexual Harassment Affecting Staff and Students - Programs
- c) Policy 104 - Non-Discrimination in Employment, School, and Classroom Practices - Programs

MOTION: To approve the second reading and adoption of the William Penn School District amended Policies 102, 103 and 104 and to enter such reading into the minutes.

F2. First Reading of Amended Policy 117

ATTACHMENT POLICY #2

William Penn School District amended policies have been written by the Board of School Directors and have been reviewed by the Superintendent and the Solicitor. Each Board member has received a copy of the above-named policy for review and follow-up discussion.

As required by district policy, the entrance of the policy into the minutes constitutes the first reading, with a second reading and adoption to take place at the next public Board meeting.

- a) Policy 117 – Homebound Instruction - Programs

MOTION: To approve the first reading of the William Penn School District Amended Policy 117 and to enter such reading into the minutes.

Callahan, Cook Henry, Hoff, Ivery, Richardson, Tong, Wright, Hopkins and Boykins voted aye and approved items F1 and F2 of the Policy Committee Agenda.

SOLICITOR’S REPORT

Mr. Conn announced that the Board of School Directors had met in executive session on March 21, 2022 to discuss labor relations. He said that they had also met immediately prior to this meeting and will meet immediately after this meeting to discuss labor relations.

OLD BUSINESS – None

NEW BUSINESS

Ms. Boykins presented the items under New Business.

Ms. Hoff and Ms. Boykins asked Mr. Wright if he had any information he would like to share regarding these candidates. Mr. Wright said that both are outstanding candidates and that these appointments are a positive move toward diversity on the Board of Trustees of Delaware County Community College.

I. Appointments to the Board of Trustees of Delaware County Community College

In February 2022, two vacancies became available on the Board of Trustees of Delaware County Community College, leaving two unexpired terms which run through June 30, 2023 and June 30, 2027, respectively.

The responsibility for selecting the college's trustees lies with the sponsoring school districts. The Liaison Committee has interviewed candidates and has recommended the appointment of Elizabeth A. Shepard-Rabadam to fill the term that runs through June 2023 and Kimberly P. Reid to fill the term that runs through June 2027.

Regarding Item 1(a)

Mr. Wright made a motion, seconded by Ms. Hoff, to approve Item I(a) under New Business.

MOTION: a) To approve the appointment of Elizabeth A. Shepard-Rabadam to the Board of Trustees of Delaware County Community College for a term ending June 30, 2023.

On roll call: Callahan, Cook Henry, Hoff, Ivery, Richardson, Tong, Wright, Hopkins and Boykins voted aye and approved item I(a) under New Business.

Regarding Item 1(b)

Mr. Wright made a motion, seconded by Ms. Hopkins, to approve Item I(b) under New Business.

MOTION: b) To approve the appointment of Kimberly P. Reid to the Board of Trustees of Delaware County Community College for a term ending June 30, 2027.

On roll call: Callahan, Cook Henry, Hoff, Ivery, Richardson, Tong, Wright, Hopkins and Boykins voted aye and approved item I(b) under New Business.

REPORTSDelaware County Community College - Robert E. Wright, Sr.

Mr. Wright reported that he had attended a meeting regarding the candidates to fill the vacancies on the Board of Trustees. He said he hopes to have more information next month regarding the Dual Enrollment Program and an Articulating Agreement with Lincoln University.

Delaware County Intermediate Unit - Joana Hopkins

Ms. Hopkins reported that the DCIU will host a STEM summer camp in July for grades 1-5 and a parent's workshop on April 26 via Zoom. She also announced the Delco Education Foundation will hold their annual golf outing in May.

Delaware County Legislative Council - Jennifer Hoff

Ms. Hoff reported that voting on HB2169 would occur on March 29. She explained that this is a voucher bill, and she expressed concern that it includes no academic oversight. She provided contact information for legislators.

COMMENTS FROM CITIZENS REGARDING NON-AGENDA ITEMS

Marie-Luise Faber, Lansdowne, thanked the Board of School Directors for their patience in waiting until April 4th to end the mask mandate. She spoke about the gifted program, which she said had been cut back to half-day due to COVID. She said she would like to see the program return to full-day at the elementary schools.

LeeAnne Moore, a Walnut Street Elementary School parent, stated she would like to see the end of school uniforms in 2022-2023, as it is expensive to purchase school uniforms, plus after-school clothes. Ms. Hopkins stated that this topic could be discussed at a future Policy Committee Meeting.

Ms. Hoff announced that she had attended a DCIU equity program with students, a DCIU Legislative Council meeting in early March, the fair funding vigil, and Katelyn Tong's college signing event. She also met with FBLA students regarding becoming an entrepreneur.

Ms. Hopkins announced she had attended the Lion King at Penn Wood Middle School, and she congratulated Judy Jordon on a terrific show. She reported that she had attended the Legislative Breakfast and the Penn Wood Middle School Honor Roll Breakfast. She also spoke about the Pop-Up Prom Dress Give-Away event.

Mr. Tong thanked those for attending his daughter's (Katelyn) college signing day. He announced the beginning of tours to each Borough Council meeting to discuss the school district's Facilities Master Plan.

Ms. Richardson stated that she has prom dresses to donate for the Pop-Up Dress Give-Away event.

Ms. Boykins announced the schedule for attending local Borough Council meetings to discuss the district's Facilities Master Plan:

April 4 - Yeadon

April 11 - East Lansdowne

May 4 - Lansdowne

May 18 - Darby

June 15 - Aldan

June 16 - Colwyn

Ms. Cook Henry thanked Yvette Calvin and Kim Evans for their assistance with the Pop-Up Dress Give-Away. She encouraged her fellow Board members to volunteer at the event. She said the Lion King production was phenomenal, and she reported that she had attended the Legislative Breakfast.

Ms. Ivery spoke of the recent sudden passing of Michael Anthony, the beloved Head Custodian at Aldan Elementary School.

ANNOUNCEMENT OF FUTURE MEETINGS

Please Note: Committee Meetings of the Whole and Business Meetings will be conducted in person in the Administration Building Board Room and also via Zoom. All other meetings will be conducted via Zoom only. Zoom access instructions can be found on our website, www.williampensd.org.

A Personnel Committee Meeting of the Board of School Directors will be held via Zoom at 6:30 p.m. on Tuesday, March 29, 2022.

A Property Committee Meeting of the Board of School Directors will be held via Zoom at 6:30 p.m. on Wednesday, April 6, 2022.

A Policy Committee Meeting of the Board of School Directors will be held via Zoom at 6:30 p.m. on Thursday, April 7, 2022.

An Education Committee Meeting of the Board of School Directors will be held via Zoom at 6:30 p.m. on Wednesday, April 13, 2022.

The next Meeting of the Committee of the Whole will be held at 6:30 p.m. on Tuesday, April 19, 2022 (Monday is a holiday) in the Administration Building Board Room, 100 Green Avenue, Lansdowne, PA.

A Budget Advisory Committee Meeting will be held via Zoom at 6:30 p.m. on Thursday, April 21, 2022.

The next Business Meeting of the Board of School Directors will be held at 6:30 p.m. on Monday, April 25, 2022 in the Administration Building Board Room, 100 Green Avenue, Lansdowne, PA.

ADJOURNMENT

Ms. Cook Henry made a motion, seconded by Ms. Hopkins, to adjourn the meeting at 7:45 p.m., at which time the Board of School Directors entered an executive session to discuss labor relations.

Respectfully submitted,

A. Jeff Cuff
Board Secretary