

MINUTES OF THE BUSINESS MEETING
OF THE BOARD OF DIRECTORS OF THE WILLIAM PENN SCHOOL DISTRICT
HELD ON MONDAY, JULY 25, 2022

The Business Meeting of the Board of School Directors of the William Penn School District was held on Monday, July 25, 2022 in the Administration Building Board Room, 100 Green Avenue, Lansdowne, Pennsylvania (and also remotely via Zoom). At approximately 6:30 p.m., Ms. Hopkins presided and called the meeting to order. Allegiance to the flag was pledged. Mr. Cuff called the roll of attendance.

Board Members Present:

Ms. Joana Hopkins, Vice-President
Mr. William Callahan
Ms. Valerie Cook Henry
Ms. Jennifer Hoff
Ms. Wadiya Ivery
Ms. Louella Richardson
Mr. Jan Tong
Mr. Robert E. Wright, Sr.

Board Members Absent:

Ms. Monique Boykins, President

Also Present:

Dr. Eric J. Becoats - Superintendent
Mr. A. Jeff Cuff - Business Administrator/Board Secretary
David F. Conn, Esquire - Solicitor
Other Administrators and staff

COMMENTS/ANNOUNCEMENTS BY THE BOARD VICE-PRESIDENT – None

SUPERINTENDENT’S REPORT

Dr. Becoats provided a PowerPoint presentation that included the following topics:

- COVID Update
- Announcements
 - Important dates for the opening of schools in September

MOTION TO APPROVE THE AGENDA

Mr. Wright made a motion, seconded by Ms. Hoff, to approve the agenda. All voted aye, except Ms. Boykins, who was absent. The motion carried.

MINUTES

Business Meeting – June 27, 2022

Mr. Wright made a motion, seconded by Ms. Hoff, to approve the minutes as indicated above. All voted aye, except Ms. Boykins, who was absent. The motion carried.

REMARKS BY STUDENT REPRESENTATIVES – None

SPECIAL AWARDS – None

PUBLIC COMMENTS REGARDING AGENDA ITEMS – None

COMMITTEE REPORTS

**A. COMMUNITY RELATIONS COMMITTEE AGENDA Louella Richardson-Chair
Monique Boykins, Wadiya Ivery - Members**

Ms. Richardson presented the Community Relations Committee Agenda.

INFORMATIONAL ITEMS:

A1. School Reopening 2022-2023

The administration, faculty, and staff of the William Penn School District welcome our families to the 2022-2023 school year. School will open for students on Wednesday, September 7, 2022. Kindergarten Orientation will take place on September 7 and 8. Informational packets will be mailed to families in August.

School hours for students are as follows:

Penn Wood High School - 7:30 a.m. to 2:17 p.m.

Penn Wood Ninth Grade Academy - 7:30 a.m. to 2:17 p.m.

Penn Wood Middle School - 8:00 a.m. to 2:50 p.m.

Elementary Schools - 8:40 a.m. to 3:30 p.m.

Information and guidance pertaining to reopening school in September is available on the William Penn School District website at www.williampennsd.org/reopening2022. Families will be able to access registration information, school supplies lists, our student dress codes, and more. Stakeholders are encouraged to frequently visit the webpage for updates regarding reopening schools.

A2. Revised 2022-2023 School Calendar

The 2022-2023 School Calendar has been revised to include six (6) half-day Wednesdays on the 3rd Wednesday of the months of October 2022, November 2022, January 2023, February 2023, March 2023, and May 2023. The change in the calendar will support school-based staff in the areas of planning preparation, curriculum review, and professional development.

The specific dates for half-day Wednesdays are:

October 19, 2022

November 16, 2022

January 18, 2023

February 15, 2023

March 15, 2023

May 17, 2023

School hours for half-day Wednesdays are:

Elementary Schools – 8:40 a.m. to 12:58 p.m.

Penn Wood Middle School – 8:00 a.m. to 12:18 p.m.

Penn Wood Ninth Grade Academy – 7:30 a.m. to 11:45 a.m.

Penn Wood High School – 7:30 a.m. to 11:45 a.m.

A3. Mandatory Ninth-Grade Residency Verification

Parents and guardians of students scheduled to begin ninth-grade in the William Penn School District in September must complete the Ninth-Grade Residency Verification process before the start of school.

Parents of rising freshman will receive a letter in the mail with step-by-step instructions and a unique snap code to complete the Residency Verification process. Parents/Guardians must complete the process by Monday, July 25, 2022. Students who have not had their residency verified will be withdrawn from the William Penn School District.

Please contact the Registration Department at 610-284-8005, ext. 1234 or send an email to residencyverification@wpsd.k12.pa.us if you have questions or need assistance.

A4. Registration for the 2022-2023 School Year

Registration for new students entering the William Penn School District is an online process. Using the online registration process, parents can complete and submit their application and upload the required documents. The entire registration process is remote, and a parent is not required to come into the office to register a child for school.

The online registration process can be completed at www.WilliamPennSD.org/registration. The process is mobile-responsive – it has easy-to-use forms that can be completed on any modern mobile device.

An Online Registration Tutorial is available on the webpage. The process allows for email communication between the family and Registration Department staff. Upon completion of the registration application and uploading of the required documentation, parents/guardians will receive a summary of documentation that has been uploaded and confirmation that the application is complete and has been submitted.

Children must be age 5 by September 1, 2022 in order to be registered for Kindergarten. If you have questions about the registration process, contact the Registration Office at Registration@wpsd.k12.pa.us or 610-284-8005, ext. 1234.

The list of required documents needed for registration are as follows:

LIST OF REQUIREMENTS – Original Documents Only

- Birth certificate (or baptismal certificate) for child
- Individualized Education Plan (I.E.P.), if applicable
- Immunization records: The following are the minimum requirements for all grade levels. There are additional immunization requirements for new students (kindergarten, new first grade students, and seventh grade students).
 - Four (4) doses of Diphtheria (DPT) (Fourth inoculation after age four)
 - Four (4) doses of Polio (OPV) (Fourth inoculation on or after age four and at least six months after the previous dose)
 - Two (2) doses of Measles, Mumps, Rubella (MMR) (First inoculation after age one)
 - Three (3) doses of Hepatitis B
 - Two (2) doses of Varicella (Chicken Pox) (One inoculation between age one and age 12 years)

In addition to the above requirements, foreign-born students must have a complete physical by an American doctor and a recent negative TB test. PA law requires students to have all necessary immunizations by the fifth day of school. Any student whose immunizations are not complete within the first five days of school must be excluded from attending school.

- Lease or deed (or mortgage book) in parent's or guardian's name
- Any two (2) of the following:
 - (a) valid driver's license with current address
 - (b) valid vehicle owner's card with current address
 - (c) utility bill within 30 days with current address
 - (d) second utility bill within 30 days with current address
 - (e) current and valid assistance paper or medical card
 - (f) paycheck stub within 30 days with current address
- Completion of Physical Examination Form by a private physician
- Completion of Online Pupil Registration Forms

A5. Registration for the SAT and ACT Exams

Deadlines to register for the August, September and October SAT and ACT exams are fast approaching. Students who want to take the SAT exam on August 27, 2022 and/or October 1, 2022 should visit the College Board website at www.collegeboard.com to register. The registration deadlines are July 29, 2022 and September 2, 2022, respectively.

Students who want to take the ACT exam on September 10, 2022 and October 22, 2022 should visit the ACT website at www.act.org for registration options. The registration deadlines are August 5, 2022 and September 16, 2022, respectively.

Visit the College Board (SAT) and ACT websites for complete testing schedules, registration details, and more information about the tests. Students may also complete practice tests, join study groups, and receive valuable testing tips.

**B. EDUCATION COMMITTEE AGENDA Valerie Cook Henry - Chair
Jennifer Hoff, Joana Hopkins, Jan Tong - Members**

Ms. Cook Henry presented the Education Committee Agenda.

Ms. Cook Henry made a motion, seconded by Mr. Wright, to approve items B1 through B3 of the Education Committee Agenda.

B1. SY 2202-2023 Health and Safety Plan

Section 2001(i)(1) of the American Rescue Plan (ARP) Act requires each local education agency (LEA) that receives funding under the ARP Elementary and Secondary School Emergency Relief (ESSER) Fund to develop and make publicly available on the LEA’s website a Safe Return to In-Person Instruction and Continuity of Services Plan, hereinafter referred to as a Health and Safety Plan.

Each LEA must create a Health and Safety Plan that addresses how it will maintain the health and safety of students, educators, and other staff, and which will serve as local guidelines for all instructional and non-instructional school activities during the period of the LEA’s ARP ESSER grant. The Health and Safety Plan should be tailored to the unique needs of each LEA and its schools and must take into account public comment related to the development of, and subsequent revisions to, the Health and Safety Plan.

MOTION: To approve the William Penn School District Health and Safety Plan for the 2022-2023 school year as described above.

B2. SY 2022-2023 Emergency Instructional Time Form

As communicated to chief school administrators by the Pennsylvania Department of Education, Section 520.1 of the School Code provides flexibility to meet minimum instructional time requirements in the event of an emergency that prevents a school entity from providing for the attendance of all pupils or usual hours of classes at the school entity. The Pennsylvania Department of Education (PDE) considers the World Health Organization-declared Coronavirus disease (COVID-19) a global pandemic and an emergency, as contemplated by Section 520.1 for the 2022-23 school year. Nothing in Section 520.1 of the School Code should be construed to extend beyond the 2022-23 school year.

A local education agency (LEA) that elects to implement temporary provisions in response to the COVID-19 global pandemic may meet the minimum 180 days of instruction and 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level through a combination of face-to-face and remote instruction, consistent with the requirements of the Pennsylvania Department of Education. Such LEAs must provide PDE with information specific to the 2022-23 school year. The submission of this form fulfills this requirement.

MOTION: To approve the William Penn School District SY 2022-2023 Emergency Instructional Time Form as described above.

B3. Release and Settlement Agreement

A Release and Settlement Agreement has been negotiated between the William Penn School District and the parent of Student #072220261222 involving a dispute which arose regarding the school district's provision of a free and appropriate public education.

MOTION: To approve the terms of the Release and Settlement Agreement negotiated between the William Penn School District and the parent of Student #072220261222.

Callahan, Cook Henry, Hoff, Ivery, Richardson, Tong, Wright and Hopkins voted aye and approved items B1, B2 and B3 of the Education Committee Agenda. Boykins was absent.

**C. PERSONNEL COMMITTEE AGENDA Wadiya Ivery - Chair
William Callahan, Valerie Cook Henry, Jennifer Hoff, Joana Hopkins - Members**

Ms. Ivery presented the Personnel Committee Agenda. She thanked Mr. Moody for his years of service and wished him well in his retirement. Ms. Hoff commended Mr. Moody for his efforts in creating backdrops for the middle school plays.

Ms. Ivery made a motion, seconded by Ms. Cook Henry, to approve items C1 through C9 of the Personnel Committee Agenda.

The Superintendent recommends the following personnel actions:

C1. Retirement

a. Support Staff

Status	Name	Job Class	Position	Site	Effective Date	Employed Since
Retirement	Dana Moody	IAS	Instructional Assistant	PWMS	6/14/2022	4/24/2007

MOTION: To approve the retirement as indicated above.

C2. Resignations

a. Professional Staff

Status	Name	Job Class	Position	Site	Effective Date	Employed Since
Resignation	Robert DiNicola	PRO	Grade 5 Teacher	Walnut St.	6/14/2022	9/01/2015
Resignation	Danica Fossesca	PRO	Grade 4 Teacher	Ardmore Ave.	6/14/2022	4/19/2022
Resignation	Phylicia Green	PRO	Grade2 Teacher	Ardmore Ave.	6/14/2022	9/23/2019

b. Support Staff

Status	Name	Job Class	Position	Site	Effective Date	Employed Since
Resignation	Ashli Washington	IAS	Instructional Assistant	PWMS	6/14/2022	2/11/2013

MOTION: To accept the resignations as indicated above, or when a backfill is secured.

C3. Appointmentsa. Professional Staff

Status	Name	Job Class	Position	Site	Start Date	Salary	Salary Grade	Salary Step	Reason
New Hire	Jessica Allbritain	PRO	Autistic Support Teacher	PWMS	8/25/2022	\$78,176	MA	10	Long-Term Vacancy
New Hire	Shunard Brown	PRO	Health and Physical Education Teacher	PWNGA	8/25/2022	\$96,503	MA+30	14	Resignation of David Laughlin
New Hire	Alex Bruder	PRO	English Teacher	PWHS-GAC	8/25/2022	\$49,674	BA	1	Reclassification of Patricia Pardini
New Hire	Charleena Bryson	PRO	Learning Support Teacher	PWHS-GAC	8/25/2022	\$49,674	BA	1	Resignation of Julie Malone
New Hire	Lauren Caplan	PRO	Emotional Support Teacher	Walnut	8/25/2022	\$70,628	MA+15	5	Change in Assignment of Jacqueline Cordery
New Hire	Bogdan Cristea	LTS	Grade 6 teacher- Long Term Substitute	Walnut	8/25/2022	\$49,674	BA	1	Change in Assignment t Gilda Thorne
New Hire	Monique Cummings	PRO	Academic Interventionist	Aldan	8/25/2022 6/16/2023	\$68,428	MA+15	4	New Position: 1 year, Grant Funded
New Hire	Theresa Foley-Rossman	PRO	Learning Support Teacher	PWHS-GAC	08/25/2022	\$73,376	MA	8	Change in Assignment of Mark Monaghan
Re-hire	Jamie Fuller	LTS	Grade 2 Teacher- Long Term Substitute	Ardmore Ave	8/25/2022- 6/16/2023	\$72,542	MA+30	4	Change in Assignment of Diane Walton
New Hire	Lauren Gow	PRO	English Teacher	PWHS-GAC	8/25/2022	\$49,674	BA	1	Change in Assignment of Susan Norton

New Hire	Fiona James	PRO	Autistic Support Teacher	PWMS	8/25/2022	\$84,197	BA1+15	14	Long-Term Vacancy
New Hire	Elizabeth Konopka	PRO	Math Teacher	PWHS-GAC	8/25/2022	\$96,503	MA++30	14	Resignation of Maureen Mitana
New Hire	Veronica Nameth	PRO	Grade 1 Teacher	Ardmore Ave	8/25/2022	\$49,674	BA	1	Resignation of Danica Fossesca
New Hire	Kimberly Nickels	PRO	Learning Support Teacher	PWMS	08/25/2022	\$88,298	MA	14	Resignation of Frankie Piazza
New Hire	Derek Reed	PRO	Grade 6 Teacher	Ardmore Ave	8/25/2022	\$88,298	MA	14	Resignation of Leah Kesselman
New Hire	Tanaya Reed	LTS	Kindergarten Teacher- Long Term Substitute	East Lans	8/25/2022-6/16/2022	\$57,674	BA	5	Change in Assignment Andrea Fink
Re-hire	Debbie Rice-Thompson	PRO	Library Media Specialist	Ardmore Ave/ Colwyn	8/25/2022	\$88,298	BA	14	Resignation of Coleen Regan
New Hire	Daniel Smart	PRO	Mathematics Teacher	PWHS-GAC	8/25/2022	\$86,398	MA+30	10	Resignation of Kathleen Curry
New Hire	Valerie Schlauch	PRO	Autistic Support Teacher	Aldan	8/25/2022	\$59,874	BA	6	Resignation of Steven Parent
New Hire	Brendan Sheehan	PRO	Grade 4 Teacher	Ardmore Ave	8/25/2022	\$91,498	MA+30	12	Long-Term Vacancy
New Hire	Angela Treveen	PRO	French Teacher	PWNGA	8/25/2022	\$88,298	MA	14	Change in Assignment of Samia Hamdoune
New Hire	Ashonta Watson	PRO	Learning Support Teacher	East Lans	8/25/2022	\$68,720	MA	6	Resignation of Blair Burak
New Hire	Lakisha White	PRO	Grade 6 Teacher	Walnut	8/25/2022	\$83,998	MA+30	9	Resignation of Robert DiNicola
New Hire	Taylor Williams	LTS	Grade 2 Teacher- Long Term Substitute	Evans	8/25/2022-6/16/2023	\$49,674	BA	1	Change in Assignment Dawn Murray

b. Support Staff

Status	Name	Job Class	Position	Site	Start Date	Rate	Reason
New Hire	Chanell Cherry	IAS	Instructional Assistant	Ardmore Ave.	8/25/2022	\$15.00	Long-Term Vacancy
New Hire	Samira Dyson	IAS	Instructional Assistant	Aldan	8/25/2022	\$15.00	Long-Term Vacancy
New Hire	Rosa Forbes-Waldon	IAS	Instructional Assistant	Aldan	8/25/2022	\$15.00	Long-Term Vacancy
New Hire	Tahira Johnson	IAS	Instructional Assistant	Park Lane	8/25/2022	\$15.00	Long-Term Vacancy
New Hire	Mykeia Rodgers	S12	Building Secretary	Bell Ave	7/25/2022	\$16.85	Retirement of Deborah Fletcher

MOTION: To approve the appointments as indicated above with salaries pro-rated by start date, contingent on receipt of appropriate clearances and physicals, as required by law.

C4. Reclassificationa. Administrative Staff

Status	Name	Job Class	Position	Site	Effective Date	Salary	Reason
Change in Assignment	Patricia Pardini	ADM	Assistant Principal	PWHS-GAC	7/26/2022	\$109,500	Reclassification of Robert Curry
Change In Assignment	Elizabeth Dortone	ADM	Operations Manager, Superintendent's Office	Admin. Building	8/15/2022	\$76,000	Newly Repurposed Position of Executive

MOTION: To approve the reclassification as indicated above, with the salary pro-rated by start date, contingent on receipt of appropriate clearances and physicals, as required by law.

C5. Changes in Assignmenta. Professional Staff

Status	Name	Job Class	Position	Site	Effective Date	Salary	Salary Grade	Salary Step	Reason
Change in Assignment	Andrea Fink	PRO	Academic Interventionist	East Lansdowne	8/29/2022-6/14/2023	No Change	No Change	No Change	New Position: 1 Year Grant-Funded
Change in Assignment	Brittany Lawrence	PRO	Academic Interventionist/ Classroom Teacher	Park Lane	8/29/2022-6/14/2023	No Change	No Change	No Change	New Position: 1 Year, Grant-Funded.
Change in Assignment	Amanda Marconi	PRO	Academic Interventionist/ Classroom Teacher	Park Lane	8/29/2022-6/14/2023	No Change	No Change	No Change	New Position: 1 Year, Grant-Funded
Change in Assignment	Diane Walton	PRO	Academic Interventionist	Ardmore Avenue	8/29/2022-6/14/2023	No Change	No Change	No Change	New Position: 1 Year, Grant-Funded

b. Support Staff

Status	Name	Job Class	Position	Site	Effective Date	Salary	Reason
Change in Assignment	Shardae Davis	S12	Out of District Secretary	Admin. Building	7/18/2022	\$18.24	Repurposed Position
Change in Assignment	Andrea Eskridge	IAS	Instructional Assistant	Evans	8/29/2022	No Change	Long-Term Vacancy

MOTION: To approve the changes in assignment as indicated above

C6. Leaves of Absencea. Professional Staff

Site	Employee	Position	Type	Start Date	End Date
Ardmore	Shannon Carvalho	Special Ed. Teacher	FMLA/Maternity	08/29/2022	11/28/2022
Ardmore	Shannon Carvalho	Special Ed. Teacher	Unpaid Child Rearing	11/29/2022	01/26/2023
Ardmore	Hope DiGregorio	ESL Teacher	Medical Sabbatical	08/29/2022	10/21/2022
Evans	Sarah Finger	Speech Therapist	FMLA/Maternity	10/27/2022	02/01/2023

MOTION: To approve the leaves of absence as indicated above.

C7. Miscellaneous Appointmentsa. Fall Sports Supplementals 2022-2023

Site	First Name	Last Name	Activity	Units	Years	Salary
PWHS-Green	Rahim	Frasier	Football Assistant Coach	10	2	\$2,659.30

b. 2022-2023 Secondary Supplementals (Academic & Generic)

Site	First Name	Last Name	Activity	Units	Years	Salary
PWHS-Green	Elizabeth	Brown	Senior Class Advisor	24	8	\$7,658.72

c. 2022-2023 Generic Stipend
Rate: \$10,000 Stipend

Athletic leadership support will be provided to the Athletic Director, along with providing oversight of facilities usage, long-range planning and fundraising.

Employee
James Corkery

- d. Walnut Street Elementary School Leadership Team
Date: 2022-2023 School Year
Rate: \$30.00 per hour
Hours: Not to exceed 22 hours per week

Employee
Shawn Anthony
Latisha Boateng
Hope Bova
Michelle Butler
Jaqueline Cordery
Jessica Everett
Delaine Jones
Gilda Thorne

- e. Summer Curriculum Committee 2022
Date: June 15, 16, 21, 22 & 23, 2022
Rate: \$50 per hour
Hours: 8:30 a.m.-12:30 p.m.
Funding Source: Title II Funds

Employee	Site
Anne Marie Fanelli	PWNGA

- f. Site-Based Teacher Leader - Penn Wood High School-Green Avenue Campus and Penn Wood Ninth Grade Academy
Date: 2022-2023 School Year
Rate: \$10,000 Stipend

Employee
Margaret Culbertson
Susan Norton

- g. 2022-2023 PBIS Internal Coaches
Date: 2022-2023 School Year
Rate: \$2,500 Stipend
Funding: A-TSI Funding

Site	Employee
PWNGA	Meredith Gomez
PWHS-GAC	Maureen Mitana
PWHS-GAC	Johnathan Rapp
PWHS-GAC	Rebecca Tischler

- h. Secondary Course Pathway Committee/ Project Summer Work
Date: June 20, 2022 through August 31, 2022
Rate: \$25.00 per hour-
Hours: Not to exceed 25 hours
Funding: Title II-A Improving Teacher Quality

Employee
Sandy Blender
Stacy Clayton
Margaret Culbertson
Kristie Haines
Benny Joseph
Matthew Lindeman
Ryan McShay
Tomas Nawalinski
Susan Norton
Amoreena Olaya
Patricia Pardini
Tricia Sherrick
Mary Sinning

i. MTSS Committee Meeting- End of Year Data Review

Date: Friday, June 24, 2022

Time: 8:30 a.m.-11:30 a.m.

Rate: \$25.00 per hour

Employee
Heidi Quarracino
Donna Rossi
Marie Thompson

j. Temporary Special Education Caseload Documentation Support

Date: 2021-2022 School Year

Rate: \$25.00 per hour

Hours: Not to exceed 13 hours per assigned student, based on schedule and student assigned

Site	Employee	Hours
PWNGA	Rebecca Vandenburg	20

k. PLC Special Education Liaison-

Date: 2021-2022 School Year

Rate: \$2,500 Stipend

Employee
Ilyse Perloff

1. Special Education Summer Compliance Work and Early Intervention IEP Writing

Date: August 1, 2022, through August 31, 2022

Hourly Rate: \$25.00 per hour

Number of Hours: Not to exceed 12 hours

Funding: Special Education

Employee
Kelly Brandt
Michelle Butler
Kaitlyn Clark
Stacy Clayton
Alisha Graves
Brian McCarry
Katherine O'Boyle
Vincentia O'Pella
Rebecca Slaughter
Rebecca Vandenberg

MOTION: To approve the miscellaneous appointments as indicated above.

C8. Tenure Award

The following professional staff qualifies for tenure after completion of three (3) years of satisfactory employment under a Temporary Professional Contract and is eligible to receive a Professional Contract.

Employee	Site
Christina Kemmerer-McNally	Penn Wood Middle School

MOTION: To approve the tenure award as indicated above.

C9. Modifications to Previously-Approved Itemsa. Change in Assignment - Professional Staff

Status	Name	Job Class	Position	Site	Effective Date	Salary	Salary Grade	Salary Step
Change in Assignment	Susan Norton	PRO	English Language Arts Site-Based Teacher Leader	PWNGA/PWHS-GAC	8/29/2022	\$88,298	MA	14

b. 2022-2023 Secondary Supplementals (Academic & Generic)

Site	First Name	Last Name	Activity	Units	Years	Salary
PWHS-GAC	Jennifer	D'Anjolell	School Store 9-12	3.5	3	\$930.76
PWHS-GAC	Julia	Picket	School Store	3.5	7	\$1,023.83

MOTION: To approve the modifications to previously-approved items as indicated above.

Callahan, Cook Henry, Hoff, Ivery, Richardson, Tong, Wright and Hopkins voted aye and approved items C1, C2, C3, C4, C5, C6, C7, C8 and C9 of the Personnel Committee Agenda. Boykins was absent.

D. PROPERTY COMMITTEE AGENDA **Jan Tong - Chair**
William Callahan, Louella Richardson, Robert E. Wright, Sr. - Members

Mr. Tong presented the Property Committee Agenda.

Mr. Tong made a motion, seconded by Ms. Hoff, to approve items D1 through D4 of the Property Committee Agenda.

Ms. Ivery asked how many contractors are minority-owned. Mr. Tong responded that the firm in item D1 is minority-owned, and he added that the contractors have agreed to include minorities.

Ms. Hoff asked to see the Mid-Atlantic contract. Mr. Conn stated that, after he receives the contract and reviews it, it will be available for Board members to review.

Ms. Hopkins asked if all Board members could access the responses to questions asked during the contractors' presentations.

Mr. Wright added that he would like to have in writing that the contractors will hire minority workers.

D1. Environmental Testing at East Lansdowne, Wm. B. Evans Elementary Schools and Kerr Field

Environmental testing is required prior to the renovation and construction work at East Lansdowne and Wm. B. Evans Elementary Schools, as well as the demolition of the existing structures at Kerr Field. Environmental Control Systems, Inc. is the school district's contracted AHERA Designated Person and Environmental Consultant.

MOTION: To approve Environmental Control Systems, Inc. to provide environmental testing and documentation, as indicated above.

D2. Construction Cost Estimation Services – East Lansdowne and Wm. B. Evans Elementary Schools

Requests for Proposals were received on June 27, 2022 for construction cost estimation services at East Lansdowne and Wm. B. Evans Elementary Schools. Four (4) proposals were received.

MOTION: To award construction cost estimation services at East Lansdowne and Wm. B. Evans Elementary Schools to Becker & Frondorf at the following costs:

- a) East Lansdowne Elementary School \$6,000
- b) Wm. B. Evans Elementary School \$7,200
- c) Wm. B. Evans Gym (8,000 sq. ft.) \$3,800

If required, additional costs would include certain clerical, courier and travel expenses, plus meeting attendance.

D3. Civil Engineering Design and Documentation Services - Wm. B. Evans Elementary School Gymnasium

Requests for Proposals were received on June 27, 2022 for civil engineering design and documentation services for the Wm. B. Evans Elementary School gymnasium addition. One (1) proposal was received.

MOTION: To award civil engineering design and documentation services for the Wm. B. Evans Elementary School gymnasium addition to K&W Designing Environments at a cost of \$89,940.

D4. Development of Kerr Field

Requests for Proposals were received on June 27, 2022 for the development of Kerr Field to include design, documentation and land development. Three (3) proposals were received.

MOTION: To award the work for the development of Kerr Field as indicated above to Mid-Atlantic Sports Construction. This contractor is a member of TIPS (The Interlocal Purchasing System).

Callahan, Cook Henry, Hoff, Ivery, Richardson, Tong, Wright and Hopkins voted aye and approved items D1, D2, D3 and D4 of the Property Committee Agenda. Boykins was absent.

**E. BUDGET AND FINANCE COMMITTEE AGENDA Jennifer Hoff - Chair
Monique Boykins, William Callahan, Louella Richardson - Members**

Ms. Hoff presented he Budget and Finance Committee Agenda.

Ms. Hoff made a motion, seconded by Mr. Tong, to approve Items E1 and E2 of the Budget and Finance Committee Agenda.

E1. Treasurer's Report

General Fund	Attachment B&F 1
Activities Account	Attachment B&F 2
Investments	Attachment B&F 3
Bond Fund	Attachment B&F 4

MOTION: To approve the Treasurer's Report, as per Attachments B&F 1, 2, 3, and 4.

E2. List of Bills

General Fund	June 30, 2022	Attachment B&F 5
	July 25, 2022	Attachment B&F 5a

MOTION: To approve the List of Bills, as per Attachment B&F 5.

Callahan, Cook Henry, Hoff, Ivery, Richardson, Tong, Wright and Hopkins voted aye and approved items E1 and E2 of the Budget and Finance Committee Agenda. Boykins was absent.

**F. POLICY COMMITTEE AGENDA Joana Hopkins- Chair
Jennifer Hoff, Valerie Cook Henry, Wadiya Ivery, Louella Richardson - Members**

Ms. Hopkins reported that there were no current Policy Committee Agenda items. She announced that Policy Committee Meetings will resume in September.

SOLICITOR’S REPORT

Mr. Conn announced that the Board of School Directors had met in executive session immediately prior to this meeting to discuss a property matter and a litigation matter.

OLD BUSINESS – None

NEW BUSINESS – None

REPORTSDelaware County Community College - Robert E. Wright, Sr.

Mr. Wright announced the list of schools participating in the Dual Enrollment Program, as well as the tuition rates several schools offered to residents of sponsoring school districts.

Delaware County Intermediate Unit - Joana Hopkins

No report, as no meeting had been held.

Delaware County Legislative Council - Jennifer Hoff

Ms. Hoff reported that the state has passed their budget. She announced that she will be outside the courthouse in Harrisburg while legal arguments are heard regarding the funding lawsuit.

COMMENTS FROM CITIZENS REGARDING NON-AGENDA ITEMS

Elmore Hunter, Yeadon, asked how many students living in the William Penn School District attend private or charter schools. Mr. Cuff stated that this information is not readily available but that he would attempt to locate the figures.

Isaac Dotson, Yeadon, asked if there is a formal policy on minority hiring by race and by gender. He asked if we were recruiting contractors in regions outside of Pennsylvania, suggesting that there are minorities located in the South. Mr. Dotson spoke about tax increases and the effect on residents. Ms. Hoff said that we received good news regarding the state budget and that extra funds provided by the state would be placed in the fund balance for 2022. Mr. Dotson asked for the percentage tax increase in 2022, to which Ms. Hoff responded that the tax increase was 2.75 percent. Mr. Cuff explained the 2.75 percent increase in estimated actual dollars for residents.

James Burrows, owner of a house in Lansdowne, asked if the school district was accepting electronic tax payments. Mr. Cuff explained that electronic payment is an option that may be considered in the future.

Ms. Richardson commended the State Legislators, the Board of School Directors and the School District Administrators for their efforts in creating our 2022-2023 budget, especially when we did not know what the state would allocate WPSD, because they were late passing their budget.

ANNOUNCEMENT OF FUTURE MEETINGS

*Please Note: Committee Meetings of the Whole and Business Meetings will be conducted in person in the Administration Building Board Room and also via Zoom.
All other meetings will be conducted via Zoom only.
Zoom access instructions can be found on our website, www.williampensd.org.*

No Committee Meeting of the Whole will be held in August.

The next Business Meeting of the Board of School Directors will be held at 6:30 p.m. on Monday, August 22, 2022 in the Administration Building Board Room, 100 Green Avenue, Lansdowne, PA and also via Zoom.

ADJOURNMENT

Ms. Hopkins adjourned the meeting at 7:10 p.m.

Respectfully submitted,

A. Jeff Cuff
Board Secretary