

WALNUT ELEMENTARY SCHOOL



STUDENT/PARENT HANDBOOK

2022 – 2023

“One Team, One Dream, Success”

September 2022

Dear Parents/Guardians:

WELCOME TO WALNUT ELEMENTARY SCHOOL!

We prepared this handbook for you and your children. We covered as many areas as possible for your convenience. However, this book is not intended to cover all areas of consideration. It is important that you keep in contact with the school and with your child's teacher. Good communication and parent involvement is a key element to student success.

Parents are instrumental in the decision-making process. The desire to have a school in which students, parents, and educators work closely together to achieve a common goal has manifested itself in the creation of the Walnut Elementary School's Educational Philosophy.

With this as our premise in building a quality school program, we have emphasized those precepts that parents, educators, and researchers are establishing as the base to genuine school improvement:

- An emphasis on basic skills
- School being an orderly place
- School staff expecting specific levels of performance
- Parents being more responsible for student behavior
- Parents and educators holding high expectation for students

We are excited about this new school year. The challenges may be great, but with the support of every member of the Walnut Elementary School Family and commitment to excellence, we will have another successful year of providing a quality education for all students.

Sincerely,

Joseph Williams
Principal
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DISTRICT VISION/MISSION STATEMENT

VISION STATEMENT

The William Penn School District, will nurture and empower all students to become career and/or college ready.

MISSION STATEMENT

The Williams Penn School District will: support all staff in providing rigorous, data-driven, student centered, differentiated instruction aligned with the academic standards of the Commonwealth of Pennsylvania. Ensure all staff, in partnership with their communities, will create a positive, nurturing, and supportive school climate that encourages all students to discover and pursue their passion for learning, Secure and retain dedicated professionals committed to academic success of all students.

EXPECTATIONS FOR TEACHERS

Teachers are expected:

1. To teach
2. To teach in an orderly climate
3. To teach in an organized manner
4. To implement and maintain all school policies
5. To clarify to students the rationale of doing well in school
6. To define discipline procedures and apply consequences consistently
7. To inform parents and students of progress
8. To be a positive role model

EXPECTATIONS FOR STUDENTS

Students are expected:

1. To learn and perform to the best of their ability
2. To follow all school rules
3. To be self-directed and responsible for their actions

EXPECTATIONS FOR PARENTS

Parents are expected:

1. To support all school policies
2. To send students to school each day prepared
3. To have and express a positive attitude toward school
4. To communicate with school staff

EXPECTATIONS FOR THE SCHOOL DISTRICT

The school district is expected:

1. To provide adequate support services
2. To be sensitive to the needs of staff
3. To assist in monitoring and reporting program progress

General Rules for Students

Attendance

Each school day is important. Children will receive maximum benefit when they are in attendance and on time each school day. Parents are legally responsible for their children's attendance at school.

Students should not arrive at school prior to 8:30 a.m. Supervision is not provided until then. Breakfast will be provided to every student in class at 8:45 a.m. Students arriving after 8:50 will be considered late and must enter through the front door.

1. Absences and Excuses

Students may be temporarily excused from school for the following reasons:

- Illness
- Quarantine
- Death in the immediate family
- Dangerous weather conditions
- Observance of a major religious holiday
- Other exceptional reasons with the prior approval of the principal

Parents are required to submit a note of explanation when students are absent from school. Students in a timely manner are expected to make up all work that is required by the teacher because of the absence from school.

2. Notification of Absence

Upon return to school following an absence, all students must present a note explaining the absence. **An absence of five or more consecutive days for reasons of illness requires a written explanation from a doctor.** In cases of chronic absence or irregular attendance, the principal may request a doctor's statement justifying such absence. Any absence without a note will be considered unlawful.

3. Truancy

Students who are absent from school without a valid excuse are considered truant. These absences are considered unlawful for those students less than sixteen (16) years of age. All cases of truancy will be filed with the William Penn School District attendance officer. Ten (10) consecutive absences without a note and/or parental contact may result in the student being disenrolled from the WPSD.

4. Lateness to School

The orderly routine of the school and classroom is disrupted when students are late for school. Lateness interferes with the student's academic progress. In instances where a student repeatedly arrives to school late for health reasons, the school may request a doctor's statement justifying the lateness. Chronic lateness will be subject to consequences outlined in the WPSD code of conduct.

5. Early Dismissal

Students are expected to be in school for the full length of the school day. Parents are asked to make medical or other appointments for their children outside of school hours. When this is not possible or in the case of an emergency, early dismissals may be permitted. Parents must submit a written request for early dismissal to the principal in advance. The parent or other designated adult must pick up a child who is dismissed early from school and sign the student out of the building in the school office. Adults picking up students early will be required to complete an early dismissal

form. Early dismissals will not be allowed after 3:00 p.m. unless it's a verified emergency.

6. Guidelines for Students – Bus Behavior

To ensure safe transportation to and from school, appropriate student behavior on the bus is essential. It is important that students show courtesy and respect to the driver, pedestrians on the street, and neighbors along the route. Students are expected to remain in their seats, talk quietly, not hang or throw objects out of the windows, or eat or drink on the bus. Verbal abuse, fighting, smoking, general rowdiness, and other inappropriate behaviors are grounds for the driver to write an incident report. A bus incident report may result in a warning letter, conference (student and/or parent), or bus suspension. Some incidents may be deemed serious violations and warrant an immediate loss of bus privileges. **If a student is suspended from the bus, parents must provide transportation.**

UNIFORM DRESS CODE POLICY

Dress Code

Students are expected to dress appropriately for school. Research shows that there is a direct correlation between dress and school attitudes and achievement. Therefore, all students who attend the Walnut Elementary School must adhere to the uniform dress code.

MALE STUDENTS

BOTTOMS – Tan or navy blue slacks or shorts of the appropriate size for the student. Shorts are not to be more than one inch above the knee. **No jean-fabric or sweat pants will be permitted.** **BELTS ARE OPTIONAL AND PANTS MUST BE AT WAIST LEVEL.** **Uniform should not be tight-fitting.**

TOPS – Solid colored dark or light blue or white shirt with collar, either short, or long sleeve. In cold weather, a solid colored white or blue pullover, vest or cardigan sweater may also be worn. No logos on shirts. **Students will be able to purchase school clothing with our school name and logo.** **These items can be worn on any day.**

FOOT APPAREL – Enclosed shoes, boot, or sneakers will be permitted. **Sneakers must be worn on gym days.** All laces must be tied. **No combat, steel-toed work boots, sandals, slides, open toe shoes, flip-flops, slippers or crocs will be permitted. Students must wear socks at all times.**

FEMALE STUDENTS

BOTTOMS – Tan or navy blue pants, jumper, skorts, shorts, or skirts of the appropriate size for the student. Skirts, skorts, jumpers and shorts should not be more than one inch above the knee. **No baggy, stretchy, cargo-type, sweats or jean fabric pants, shorts or pants with be permitted.** BELTS ARE OPTIONAL. **Uniforms should not be tight fitting.**

TOPS – Solid colored dark or light blue or white shirt, either long sleeve or short may be worn. In cold weather, a solid colored white or blue pullover sweater, vest, or a cardigan sweater may also be worn. No logos on shirts or tops.

FOOT APPAREL – Enclosed shoes, boots, or sneakers will be permitted. **Sneakers must be worn on gym days.** All laces must be tied. Students must wear socks. No thigh high stockings will be permitted. **No combat boots, steel-toed boots, slides, open toe shoes, high heel shoes, sandals or crocs slippers or flip-flops will be permitted.**

Students who come to school consistently out of uniform without a valid note will be subject to the consequences outlined in the WPSD code of conduct book.

Gym Attire

The following must be worn on gym days to participate: School uniform or approved Walnut Gym Uniform with sneakers. Skirts may not be worn to gym. Failure to adhere to gym uniform requirements will impact a student's ability to participate in gym. Participation is a part of every students' grade.

Accessories

Due to safety concerns, students will not be allowed to wear any large necklaces, chains or earrings. Also prohibited are all other accessories that serve no legitimate purpose for school. These include but are not limited to rings, bracelets, headbands, wristbands, scarves, sport gloves etc. Purses and fanny packs will not be allowed to be carried in school unless there is an approved need.

Cell Phones/Electronic Devices/Toys

Cell phones are allowed in school at the risk of each student but must be turned off during the day. Students are responsible for their cell phones. All other electronic device or toys are not allowed in school. If you are found using or carrying any of these prohibited items, it will be confiscated. The item will only be returned when a parent or legal guardian comes to the school to retrieve it. Walnut Street Elementary will not be responsible for theft, damage or loss of any items confiscated if they are not picked up by the last day of the school year. **We will not be responsible for theft, damage or loss of any personal item brought to school that is not secured by an adult.**

School Phone

Students will not be permitted to receive or make phone calls from school during school hours unless it is an emergency. In case of an emergency, the principal may approve the call. The nurse may call home on a students behalf, if she thinks they are too ill to stay in school.

Food//Drinks

Breakfast will be served in class. Students can bring food and drink for lunch or if their teacher is having a special event and prior notice has been given to the principal. **Chewing gum and sunflower** seeds are not allowed in school. **Students will not be allowed to accept fast food lunches (Burger King, Mc Donald's etc.) brought in by anyone.** These items when brought into our cafeteria cause problems. Other than the times

outlined above, no food or drink will be allowed in class. Thanks for your cooperation.

Lunch Room Behavior

Lunch time is a time for eating and socializing with schoolmates. To insure that this is an enjoyable experience, the following rules must be adhered to at all times:

1. Upon entering the cafeteria sit at your assigned table. You will be voice directed to enter the lunch line.
2. Maintain a pleasant tone and monitor your volume. There should be no screaming or shouting.
3. Be sure to clean your area, both above and below the table.
4. No open food or drinks are allowed to be taken out of the cafeteria.

Announcements-AM/PM

Announcements are made during the beginning and end of the school day for the benefit of students. Silence is necessary so that everyone is able to hear. Students are reminded that the PA system in each classroom is a source of important information and that all discussions should cease when there are directions or information being given. All students are expected to participate in the Pledge of Allegiance unless there is prior written documentation.

Personal Property

All students are expected to respect the rights and personal property of other students and staff members, as well as that of the school. Items of value are not to be brought to school. The school and its employees will not be held responsible for lost or stolen personal property.

Student Fundraising

Solicitation of funds by and from students must be limited and within established guidelines since such solicitation may be disruptive to the community. The School Board prohibits the collection of money on school property for personal benefit.

DISCIPLINE CODE

Please refer to the district discipline code handbook for detailed information.

I. Student Responsibilities

Each student is ultimately responsible for his/her own learning. To be successful, each student must accept responsibility to:

1. Attend school regularly
2. Arrive to school on time
3. Be prepared to learn
4. Behave according to school standards of behavior
5. Be familiar with school rules and follow them
6. Dress appropriately as mandated by the school uniform dress code

II. Student Misconduct

Effective student learning requires an orderly atmosphere. This spirit must prevail in the classroom, gymnasium, cafeteria, on the school bus, and on the playground. Students must learn self-control and realize that their actions affect others. Learning to use good manners and appropriate behavior is an important part of growing up. It is expected that parents will be supportive of the school's efforts to maintain standards of discipline and attendance and to seek excellence in education.

Additionally, students and parents must understand that the administration has the authority to enforce other reasonable disciplinary actions that may be warranted by situations not covered in this code.

Suspensions

The staff members at Walnut encourage you to be respectful of the rules and regulations designed to make our school a clean, safe environment for you to attend. We all believe it is our collective responsibility. **Make good decisions!** Avoid any behaviors that might disrupt our learning community. Listed below is information about our suspension policy. Read it carefully. If you have any questions regarding this policy, ask your teachers, or your principal.

A suspension is any exclusion from school for a period of one to ten consecutive school days. The principal or his designee may assign students suspension.

When you are assigned a suspension you are still responsible to make up the work you missed. If possible your work will be sent home and it is expected that you complete it. Upon your return, you will be given time to make up missed assignments. Your teachers may give you a failing grade if the work is not completed in a timely fashion.

If you are assigned either an In School suspension, Out of School suspension or Restorative assignment. Your parent(s) or legal guardian(s) will be notified of your consequence and of the reinstatement conference. If your parent(s) or legal guardian(s) does not accompany you to school for the reinstatement conference, the principal will determine whether you should be admitted to class or sent home. If the reinstatement conference is held, you will receive a reinstatement pass admitting you to class. Reinstatements are to be held within 15 minutes of scheduled time. At the reinstatement conference the principal will determine if the student is able to return to school. Suspensions may prohibit you from participating in school based social activities before, during or after school hours.

ACADEMIC INFORMATION

Curriculum

The curriculum in each subject area is the same in all William Penn School District Elementary Schools. However, a clearly defined teaching structure with emphasis on the basic skills of reading, mathematics, writing, self-discipline, and respect will serve as the foundation for all instruction.

Special subject teachers supplement the academics with art, music, physical education, and library. Classrooms will be structured to meet the needs of students.

Homework

Homework will be assigned four to five nights a week, Monday through Friday, at all grade levels. Homework assignments will be made as extensions or follow-up of clearly defined school activities. The purpose of homework is to strengthen basic skills; reinforce independent study habits; enrich classroom learning; and develop initiative, responsibility, creativity, and self-direction.

Parents can be helpful by promoting a good attitude toward homework assignments, providing a definite time and suitable place and materials for study. Parents should also review and sign all homework and assignments before they are returned to school.

Communication Books

Communication notebooks and weekly folders are used at our school to promote on-going communication between school and home. We encourage you to check and sign your child's communication book each day. It may contain specific notes regarding behavior, homework and other information.

Your signature represents our ongoing relationship as we work together to promote a positive educational experience for your child.

Bloomz

Our school uses Bloomz to communicate information, activities, events and to showcase and celebrate student achievement. Bloomz may also be used to schedule conferences and communicate directly with parents regarding a student's progress or behavior. Please sign up for a Bloomz account with your child's teacher.

Parent-Teacher Conferences

As a regular part of the student evaluation process, parent-teacher conferences are scheduled during the school year. Parents, as well as teachers, should feel free to arrange a conference at any time when there are concerns or questions regarding a child's academic progress or behavior. Please call the school office to arrange an appointment so that adequate time is allotted and necessary information is on hand. Remember, a good conference is one that is planned. Parents will not be able to meet with any teacher unless an appointment is scheduled.

Progress Reports

Students will receive the regularly scheduled William Penn School District report cards that are issued four times yearly. Students will also receive the district's regularly scheduled four Interim Progress Reports during the school year. Please refer to the WPSD calendar for specific dates.

Report Card Grading Key

A combination of progress scale grading (1-3) and letter grades will be used to indicate student achievement.

You are encouraged to speak with your child's teacher about their progress and determine how you can further support your child's growth.

Textbooks/School Equipment

Textbooks and other school property are loaned to students for the year. Students (and parents) are asked to take care of these materials. If a book is lost or damaged, the students must immediately report this to the teacher. Students who damage, destroy, or lose such materials will be responsible for paying damages or replacement. Failure to meet outstanding obligations will result in action including the withholding of report cards and other records.

Review of Student Records

All official student records are maintained in a confidential manner. Parents who wish to view or receive a copy of their student's records must do so in writing. For a review of special education records, parents should call the Special Education Office (610-284-8005 extension 246) to make arrangements. The school must have 24 hours notice before reviewing or copying of student documents can occur.

EMERGENCY PROCEDURES

Emergency School Closing

Emergency closing or emergency late openings for any or all schools in the district will be announced over local radio and television stations as well as through our Global Notification System and Bloomz. Parents are urged to develop and discuss with their child an alternate plan as to where they should and/or to whom your child should go to in the event that school is closed early due to an emergency. **Parents are also urged to make sure that the school is informed of any changes in their emergency telephone contact numbers.**

The William Penn School District emergency number is Delaware County #467.

Evacuation Procedures

Emergency evacuation drills will be held during the school year. This plan is administered when there is an emergency that causes the school population to leave the building and not return. An example would be a gas leak. In the event of a building evacuation, parents will be notified where to pick up their child(ren).

Fire Drills

In accordance with state law, at least one fire drill will be conducted each month. Such practice is important and necessary for the safety of all. We do not stop for coats during these short drills and maintain the strictest standards of quiet and orderliness.

Lock Down Drill/Shelter In-Place

We will conduct a lockdown drill and a shelter in-place each quarter. It is important that students follow their teacher's directives for the safety of all. During this time, the school will be shut down.

General School Information

Student Support Services

As part of our pupil personnel services, Walnut offers support for children in need. If you feel that your child requires any of these services, you should contact the counselor or principal.

Student Assistance Program (SAP)- This program is designed to help students experiencing emotional problems or drug and alcohol related problems.

Counseling Services- The social and emotional needs of children are supported through our counseling program which is provided by our guidance counselor and social worker.

Individualized Education Program (IEP)- This program supports students who may need special academic or behavioral services.

Intervention (IT)- This program is designed to assist staff members and parents in determining interventions for students who may be experiencing academic, social or behavioral difficulties.

Student Information

Each student is given important school forms on the first day of school. These forms include an emergency card, lunch form, and other policy forms including this handbook. It is of utmost importance that these forms be returned during the first week of school. Please provide at least 3 emergency contact numbers.

Lost and Found

Unclaimed clothing and other belongings are kept in a closet adjacent to the office. It would be wise to label all personal items so that they can be returned to the rightful owner quickly. Our lost and found will be emptied periodically so that we maintain a clean environment. For lost jewelry or other valuables, check with the secretary to see if they were found and returned to the office.

After School Schedule

Students who participate in regularly scheduled after-school activities such as chorus, band, or special clubs must have the written permission of parent(s) to participate. Parents must sign up for a Bloomz account also. Bus transportation will not be provided.

Students may be required to stay after school to receive additional help, complete work, and make up assignments or for discipline reasons. Staff members will make prior arrangements with parents. Transportation is not provided for these situations and is the responsibility of the parent.

Assembly Programs

Special programs designed to enrich and enhance the curriculum are scheduled periodically throughout the school year. Students are expected to demonstrate proper theater audience manners whether the performers are commercial actors or school mates. At times or when possible parents and community members will be invited to join us for these programs.

Admission/Registration/Transfers

- Kindergarten: Child must be five (5) years old before September 1st of the school year.
- First Grade: Child must be six (6) years old before September 1st of the school year.

Specific dates and times are established each year, usually during February or March to register kindergarten students for the next school year at the local school. Kindergarten children must be registered for school by August 15th. Specific documents such as birth certificates, immunization records, proof of residency, etc. are required at the time of registration for all students. Contacting the district office prior to registration can be helpful for parents in acquiring all of the needed documents and avoiding delays in the registration process.

Registration of students will occur online. Please visit williampennsd.org and follow the registration link.

Birthdays

We celebrate student birthdays on a daily basis. **We no longer have classroom birthday celebrations at which parents bring cake, ice cream, etc.** We want to avoid disruption of instruction and focus on the academic program. Please do not bring such items to school. We will not be able to accommodate you, nor will you be reimbursed for your purchases.

Board of School Directors

The William Penn School District Board of School Directors meet regularly on the fourth Monday of each month. Parents and other community members are encouraged to attend the meetings. Schedules and times will be posted on the district website with links.

Change of Address

The school office should be notified if you move to a new residence. You are required to present proof of your new residence to the Registration Office of the William Penn School District in Lansdowne. Please notify the school office of any change in telephone numbers where you can be reached in case of emergency.

Contacting Teachers

Frequent communication between school and home is important. We cannot, however, call a teacher away from class for a telephone call. Teachers are usually available to

return calls after school hours. Parents are welcome to call at other times and leave a message for any staff member. The call will be returned within 24 hours or by the next business day due to weekends or holidays.

Visits to School

Parents and visitors are always welcome in our school. In accordance with Homeland Security and for the security of our students and staff, all parents and school visitors must come to the main office to sign in. Any parent requesting to see a teacher will have to schedule an appointment. The time between the hours of 8:45 a.m. and 3:30 p.m. is considered instructional time and classrooms cannot be interrupted without an appointment. If you would like to visit your child's classroom, you will need to contact Mrs. Seward, The Director of Pupil Services at 610-284-8005 x 242.

Volunteers Wanted

Parents are encouraged to volunteer their time and talent at our school. Volunteering your time at school enhances your child's connection to school. There will be a variety of activities and events held throughout the school year.

If you have any special skills, hobbies, or talents that you would like to share with the students, we invite you to let us know by calling the school at 610-534-5660.

Home and School Association

The Walnut Home and School Association and our school have enjoyed a long and productive partnership. The association is a voluntary organization that has adopted the precept that the educational responsibilities of the school and the parents are interrelated; and that an active, cooperative effort by the Home and School will contribute toward a healthier and more viable learning situation for the students.

The programs, meetings, and activities sponsored by the organization are designed to help parents become familiar with the school, its teachers, administrators, and programs; and to serve also as forums for airing concerns, solving problems, and sharing in decision-making for school improvement.

The success of the association and its activities is dependent upon the active interest and involvement of parents and school staff. Your help and leadership is encouraged and invited. A schedule of meeting dates and times will be provided.

Parent Resource Center

We have a parent resource center located outside the main office. It contains educational materials and resources to assist with a variety of academic and social programs.

School Breakfast/Lunch Program

All students are eligible to receive free breakfast and free lunch. Aramark is our food provider and provides high quality nutritious meals. Breakfast occurs in class between 8:45 and 9:10. Lunch will occur during the school day. Students will not be allowed to eat snack items during breakfast. If you decide to provide an **alternative lunch for your child, please send it in with them in the morning. We cannot deliver or accommodate requests for students to pick up lunch delivered during the school day.**

The school cafeteria serves a variety of lunch platters. Menus are distributed to the children once a month. Lunch is free for all students

School Hours

School hours for students in Grades K – 6 are 8:40 a.m. to 3:30 p.m. Monday- Friday. The school office is normally open from 8:00 a.m. to 4:00 p.m. Students should not arrive before 8:30 a.m. Upon arrival, all students come in the building and wait in their designated areas.

Late Pickups

If you are going to be late picking up your child, please call the school to inform us. Consistent late pick ups will be referred to the Darby Police and Children and Youth Services.

Early Dismissals

Early dismissals can be disruptive to the educational process. We respectfully request that all appointments be made outside of regular school hours (8:40am – 3:30pm), to avoid interruption of your child's learning. Early dismissals will not be granted after 3:00pm.

Transfers

Parents who are planning to move or withdraw a child from the school are requested to notify the school office as well as the teacher at least one week prior to such a move so that materials and books can be collected. School records are not available for hand delivery, but rather are mailed at the request of the receiving school.

Trips

Teachers, as enrichment activities plan field trips for students. Students attendance on field trips supports their instructional program. In order to maximize this experience, it is very important that you maintain a good behavior record. Read the following very carefully. **Your opportunity to attend a field trip may be jeopardized due to severe behavior concerns.**

Before attending any field trips, you are required to review the expectations below. You are to participate in all activities scheduled for your field trip.

1. You are to remain with your group.
2. You are not to carry or use any illegal substances or prohibited items that should not be brought to school.
3. Teachers will arrange transportation to and from field trips. You are not permitted to arrange your own transportation.
4. Fill out your field trip forms and return them to your teacher signed, before the deadline day of the scheduled field trip. **No Permission Slip, No Trip. Verbal permission will not be accepted.**
5. You are responsible for any damage to any bus or place you visit.
6. **You are responsible for all work you have missed due to the field trip. This includes scheduling with your teachers any make up tests or quizzes.**

Medical and Health Information

Physical examinations are required for initial entry to school, in sixth grade, and for all new pupils who do not have a complete health record. Parents are encouraged to have these exams completed by their private physicians and their results presented to the school. **Children not in compliance with state regulations in regard to physicals and immunizations will be excluded from trips and maybe excluded from school until proper documentation is received.** Vision is evaluated annually for all pupils. Students in grades K and 3 are tested for hearing. Dental Screenings are completed with parent permission during the school year. Any suspected defect in either area is reported to parents for further medical evaluation.

Medications Policy

No medication will be given to students without a completed district medication form that has been turned in to the nurse. The form includes information about the medication and the signature of the doctor and parent. As parents, you take responsibility for your child's health. We strongly recommend medication be given at home by arranging a schedule for dosage around school hours whenever possible. Tylenol, Tums, and Advil may be given to students at school with parental consent indicated on the student's emergency card.

If medication needs to be given during school hours, the following procedure must be followed. All medication must be brought to school in the original container from the pharmacy by the parent or guardian. It should be given to the nurse or principal and will be stored in a locked cabinet. **Do not send medications to school with your child to be taken during the day.**

The school nurse has primary responsibility for administering medication to your child. In the absence of the nurse, the building principal or designee will give the child the medication. Any medication brought to school not in compliance with the above procedure will be confiscated and the child's parent/guardian called.

Communicable Disease Policy

1. Any student who is excluded from school with a rash or other symptom of a communicable disease shall be required to have a note from a physician stating the diagnosis and date of return to school.
2. Any student who has been absent with a communicable disease such as measles, German measles, chicken pox, mumps, scarlet fever, pink eye, ringworm, etc. is required to have a note from a physician stating the diagnosis and date of return to school.
3. Any student suffering from head lice or body lice should be excluded from school. The infestations should be corrected within 3 – 7 days. A school nurse will examine the student before the student is admitted to school to ensure the lice condition is no longer communicable. If the student is absent from school longer than seven days, the absence is considered to be unnecessary and illegal and will be referred to the attendance officer for follow-through as outlined in sections 1333 and 1354 of the school code for the Commonwealth of Pennsylvania.

First Aid

The William Penn School District makes every effort to provide a safe school environment. If a child is hurt in an accident, first aid will be administered and the parent/guardian notified. If parents are not available, the instructions on the emergency card will be followed. The school nurse is in attendance at the school five days a week. The nurse administers first aid and assists in other health services. Any special health problems or conditions should be brought to the nurse's attention.

After reviewing this information with your child, please complete and return the bottom portion to your child's teacher.

I /We have received a student/parent handbook. The rules, regulations and procedures outlined in this handbook have been discussed with my child. I have read, understood, and agree to fulfill my responsibility as a parent. I also agree to support Walnut Elementary in fulfilling its mission of student achievement.

Teacher _____

Student Signature: _____ Grade: _____

Parent/Guardian's Signature: _____ Date: September, 2022